

## TECHNOLOGY COMMITTEE

February 19, 2020

Present: J. Fields, P. Fruehan, P. Latchman, D. Macur, R. Radice, W. Stutzman, B. Wu.

Absent: S. Dutta, Y. Liu, D. Taylor

Call to Order: 12:16 p.m.

### Old Business

- Updates on Digital Renewal
  - Discussed ongoing development and issues that are being resolved.
- Updates on CIF Changes
  - Will be presented again at upcoming full Senate meeting.
- Digital Sabbatical
  - Walter spoke to Karen M. who said this is possible to implement in Blackboard. Due to ongoing implementation of digital P&T it would not be possible to have this process be automated. Could be future development after P&T is complete. Will be able to setup as an organization in Bb and have the applicant add and remove people as necessary.
- LMS Evaluation
  - LMS RFP is a system office driven process. Bo Z. is representing SCSU. They currently have all the participants they need for testing D2L, Canvas and Blackboard.

### New Business

- Guideline Document for Online Teaching
  - The committee reviewed the 2013 Online Committee Recommendations. It is unclear whether this had Senate approval. Parker will do some research to see if it was a motion or resolution at the Senate. Depending on the prior Senate action this will affect how we proceed with a new or revised document.
  - Reviewed the proposed CHHS Online Teaching Policy
  - There are a number of concerns re: this policy – training requirements, how to handle office hours, auditing of required contact hours, course caps & recommended student response times.
  - Discussion of how a policy can address the various methodologies/pedagogy of online teaching (e.g. synchronous, a-synchronous, hybrid, flipped, etc.)
  - Suggestion for procedures on creating an online class, or how to convert a traditional course to online.
  - What about access to lecture recording equipment?
  - Will require some resources from Administration to support
  - The committee will invite members of various committees that have reviewed this topic to discuss how Senate might address the issues in a resolution
  - Goal is to have something drafted for approval by end of this semester

Dismissed at 1:05 p.m.