Southern Connecticut State University

College of Education

Department of Information and Library Science

Information and Library Science Advisory Board Meeting

Friday, January 10, 2020

Adanti Student Center, Room 311

12 – 2 P.M.

UNAPPROVED

MEMBERS PRESENT

Dr. Antonucci, Mr. DeMilia, Mr. Farara, Ms. Galanos, Dean Hegedus, Ms. Keohane, Dr. Kim, Ms. Knapp (Chair), Dean Langley, Ms. Minichiello, Dr. Ogbaa, Mr. St. Germain

RECORDER

Ms. Opalenik

MEETING CALLED TO ORDER

12:10 P.M.

APPROVAL OF PREVIOUS MINUTES

Mr. DeMilia made a motion to approve previous minutes and Dr. Langley second the motion.

Motion: to approve the minutes from September 27, 2019

Vote: all in favor 10; opposed 0; abstained 2

INTRODUCTIONS

Brief introductions were made.

BUSINESS

* Results of the first MLIS alumni survey

The new MLIS Program was launched in the fall 2016 semester. The first MLIS Alumni Survey was sent out to all 24 alumni. Twelve responded. The Results of the MLIS Alumni Survey is an Appendix in the Self-Study report. This information is not available to the public.

Overall, the results were well received. Here are some of the comments:

* The student who mentioned about not being prepared enough for a DSAP, has nothing to do with the program. This reinforces the importance of completing student teaching prior to applying for a DSAP.
* A comment was made about the internship being a lot of hours. It should be noted that internships provide valuable hands on experience.
* A student felt there were not many electives to choose from. It was agreed that by providing more electives would be a diverse and enriching experience. Maybe offer a selection of electives to students and let them pick their top three choices and receive feedback on their interests.
* Why do we need cataloging? Cataloging is important and it is a fast changing area. There are many different kinds of systems. Even though very few students go into the field; knowing the fundaments are a part of librarianship. An advance cataloging course is offered as an elective for those interested.
* Consider changing the wording of question 19 to “do you plan to publish?” It is too soon for graduates just starting out in the field to be publishing and over time the results may be different. The library community fosters scholarship for writing, publications and other creative activity.
* Joining professional organizations are expensive. ALA offers students a joint membership with the state library association for one low price. In addition, the department could also provide an incentive to students by offering to pay their membership or sponsor them at a conference. Another idea is to send a dozen students to national conference with a faculty leader and defer some of the costs.
* It was noted that classes have been running with 3-5 students since the inception of the new program and have run as independent studies. In the future, to avoid course cancelations for low enrollment, we need to attract more students.
* Ms. Minichiello mentioned that the school library media specialist students liked the hybrid courses. It gave them a chance to meet face-to-face and have informative discussions.

It was suggested to do a follow up survey based on responses to all 24 alumni and thank them for their support. As a note, the department can use the Office of Assessment and Planning, which provides a neutral free environment for surveys.

* ERP’s comments on the draft Self-Study

A draft of the Self-Study was sent November 5, 2019 to the ERP for review and comments. Of the twenty comments made, half of them entailed very minor changes. The rest required more detailed information and clarification. Faculty members are currently working on these comments and will submit their revisions by January 15th. A faculty meeting is planned for January 22nd to finalize the Self-Study. Once completed, a hard copy will be sent to ERP members by February 10th.

* The final Self-Study

Between the last draft, in November, and the one that will be sent out early February will reflect any updates, revisions, and editing.

* ERP site visit on March 22-24
* ERP Schedule is still being finalized.
* There will be a reception and break-out sessions on Sunday, March 22nd in Buley Library, fourth floor, room 443 (Faculty & Staff Lounge), 3-5 P.M. Students, Faculty members, Board members and stakeholders will be invited.
* Prior to the ERP visit, Dean Hegedus will meet with the president and provost and bring them up to date.
* Alice has recently written a report on world trends in public libraries. She has offered to glean five bullet points from the report and send it out to Board members so they can add their view points as well.
* The meeting with the president is optional. One-hour time slots are too long. Perhaps the Provost and Dean Hegedus can meet with ERP members for a half hour. If the president wants to meet the ERP members, 15 minutes is sufficient.
* The Sunday night reception will have an agenda to include break-out sessions so the ERP members can to talk with our constituents. We need to send a positive message and show continuing support for Connecticut libraries now and in the future.
* Students, Part-time Faculty, Stakeholders, Alumni all need to be informed. Let’s start planning now to meet with them early March.
* We need to be talking about the internship program, new faculty, and other exciting things that are happening.
* On March 6, 2020, ASC, room 309 - ILS Board Meeting prep.
* On March 13, 2020, ILS Faculty Members and Dean Hegedus prep.
* Next week, Dr. Kim will set up a conference call with Dean Hegedus, Dr. Donham (ERP Chair), and Dr. O’Brien to review Sunday’s reception and other items on the schedule.
* Timeline for the next steps
* February 10, 2020 submit final Self-Study to ERP
* February 15, 2020 submit Annual Statistical Report and Annual Progress Report
* March 22-24, 2020 ALA ERP site visit
* April 13, 2020 receive draft of ERP report
* April 20, 2020 submit corrections to the report
* April 27, 2020 receive final ERP report
* June 27, 2020 COA action on our ALA Accreditation application

NEXT MEETING

TBA

MEETING ADJOURNED

2:15 P.M.

Respectfully submitted,

Ms. Opalenik, Recorder

Department of Information and Library Science