Southern Connecticut State University

Location: Buley Library 303

Phone: (203) 392-8967

Email: ASC@southernct.edu

**Academic and Writing Specialist Application**

*Instructions: Please answer all questions on the application. If you are applying for a Writing Specialist position, please attach two academic writing samples. Technical and creative writing samples will not be considered. Please return completed application to the Academic Success Center.*

**Personal Information**

Semester Applying For: Fall Spring Summer Year: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Student ID: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

SCSU Email: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Phone: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Major: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Minor: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

GPA: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Anticipated Graduation Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Class Rank (circle one): Freshman Sophomore Junior Senior Graduate Student

Are you eligible for federal work-study (circle one)? Yes No Not Sure

Have you worked for SCSU before (circle one)? Yes No

**Academic Information & Experience**

Please list all SCSU courses for which you wish to be considered for an academic specialist position. Next to each course, write the grade you received and the professor(s) you had. If you are applying for a Writing Specialist position, please list “Writing” and your English coursework/grades to date.

Please describe any previous formal or informal tutoring or teaching experience you have. If you are applying for a Writing Specialist position, please comment on your strengths and weaknesses as a writer.

Briefly describe why you want to be an Academic or Writing Specialist.

**Tutoring Availability & Schedule**

In the space provided, please indicate the days/times you are available to tutor. Please consider travel time to/from class, parking, etc. List all availability to start/end on the hour (:00) or half hour (:30). The Academic Success Center hours of operation are Monday – Wednesday 8am-9pm, Thursday 8am-8pm, Friday 8am-4:30pm, and Sunday 4:30-8:00pm.

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Monday** | **Tuesday** | **Wednesday** | **Thursday** | **Friday** | **Sunday** |
|  |  |  |  |  |  |

How many hours each week would you like to tutor? \_\_\_\_\_\_\_\_\_\_\_\_

What is the maximum number of hours each week you are willing to tutor? \_\_\_\_\_\_\_\_\_\_\_\_

Are you available for a mandatory training at the end of August 23, 2019? Yes No

 If no, why not?

Are you interested in tutoring at one of the Academic Success Center’s satellite locations?

 Multicultural Center Yes No

 Veterans Services Center Yes No *\*must be eligible for VA Work Study*

Please list all extracurricular activities in which you participate (e.g. part-time work, clubs, athletic teams, etc.).

**Student Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**