

Undergraduate Research Grants
Call for Proposals
Spring Semester 2020

Southern Connecticut State University is pleased to announce the continuation of a program to support independent undergraduate research during the Spring Semester 2020. This initiative, Undergraduate Research Grants, is funded by the SCSU Foundation. Grants of \$3,000 each will be awarded to undergraduate students to complete research in any academic discipline represented on the SCSU campus. Each student awardee will be guided by a faculty mentor. Grants are only for proposals to fund original research initiated by the student. Applications to fund research for a faculty member's project or for research initiated by a different student will not be accepted. Faculty mentors will receive payment for one credit for their guidance of the proposed student research.

The student may accept the full \$3,000 as a stipend, or, if needed, a portion of the money can be used for expenses related to the project.

The purpose of these grants is to promote high quality research and creative activity at the undergraduate level by having students work closely with a faculty mentor.

Eligibility:

To be eligible, a student must:

- be a matriculated undergraduate with a cumulative GPA of at least 3.0;
- have completed at least 45 course credits by the end of Fall Semester 2019;
- be enrolled in undergraduate courses for the Spring 2020 semester (i.e., seniors graduating in December are not eligible);
- work with a mentor who is a full-time faculty member at SCSU.

If a student has previously received an undergraduate grant from this program, a copy of the final report from the previous grant must be included with the proposal.

For projects involving human participants or animal subjects, approval from the SCSU Institutional Review Board (IRB) or Institutional Animal Care and Use Committee (IACUC) must be obtained before beginning the research.

To apply:

The attached application form and all required supporting materials must be fully completed, signed by necessary parties and submitted as one PDF file to the Research and Scholarship Advisory Committee at rsac@southernct.edu by **4:00 p.m. on Monday, November 25, 2019**. Incomplete applications will not receive consideration.

Awards:

Members of the Research and Scholarship Advisory Committee (RSAC) will review proposals and recommend awardees to the Provost. The Provost will announce the award recipients by December 16, 2019.

Academic Honesty:

Please note that these proposals **should be written by the student proposer**. The research advisor may edit the document, but s/he may not write the contents. Any proposal that was clearly written by the sponsoring faculty member will be disqualified. Likewise, any student proposal which contains plagiarism or exhibits any other form of academic dishonesty will be disqualified.

Please distribute this information widely so that interested students and faculty can consider research projects for this exciting program.

Any questions should be addressed to Dr. Elliott Horch at horche2@southernct.edu.

Southern Connecticut State University
Undergraduate Research Grant Application 2019-20 (FORM 1)

Please type your name as it appears in SCSU's records.

Name: _____
 Last First Middle

Current Address: _____
 Number Street City State Zip

Student ID #: _____

Phone Number(s): () _____ (Home)

() _____ (Cellular or other)

Email Address(es): 1. _____ (SCSU email)

2. _____ (Other email)

Academic Department: _____

Degree or Program: _____

Name of Faculty Mentor: _____

Southern Connecticut State University
Undergraduate Research Grant Application 2019-20
Applicant's Statement of Research (FORM 2)

Applicant's Name _____

Academic Department _____

Instructions: The following is to be completed by the applicant in consultation with the faculty mentor. Using a maximum of five pages (single-spaced, single-sided, 11-point Times New Roman font), please describe the: 1) research problem; 2) research design (methodology and plans to obtain IRB and/or IACUC clearances, if applicable); 3) research resources (e.g. laboratory access, equipment, libraries); 4) an outline of anticipated expenses that may be personally incurred relative to the project, if applicable; 5) expected outcomes; 6) plan to disseminate research results; and 7) mentorship plan.

1. Attach your statement to this form.
2. Attach an unofficial copy of your CURRENT SCSU TRANSCRIPT to this form.

The applicant and his/her faculty mentor must review the following statements and sign below:

We acknowledge that this proposal **is required to be written by the student proposer**. Any proposal that was clearly written by the sponsoring faculty member will be disqualified. The research advisor may edit the document, but s/he may not write the contents. Likewise, any student proposal which contains plagiarism or exhibits any other form of academic dishonesty will be disqualified.

I, (Mentor's Name) _____, of the _____ department at SCSU, agree to serve as faculty mentor to the applicant named above. I will receive payment for one credit for guidance to the student with their proposed research project.

In submitting this proposal, I also authorize the Research, Scholarship and Advisory Committee (RSAC) and/or other university personnel involved in the review of my proposal to confer with financial aid personnel relative to my financial need.

Applicant's Signature: _____ Date: _____

Faculty Research Mentor's Signature: _____ Date: _____

Department Chair's Signature: _____ Date: _____

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Faculty Mentor Recommendation (FORM 3)

Instructions: The applicant will give this form to his/her faculty mentor to complete. The applicant will submit this form and the faculty mentor's letter of recommendation as part of the **one PDF application package**.

Applicant's Name: _____

The faculty mentor must provide a letter of recommendation. Each of the following five items must be addressed, in order, under the appropriate side heading (e.g., evaluation plan), within two typed (single-sided) pages using a minimum 11-point Times Roman font, single spaced.

- (1) Qualifications of the applicant, including academic performance
- (2) Evidence of applicant's ability to conduct research in a timely fashion
- (3) Applicant's proposed research activities
- (4) Authorization of projected expenditures outlined in initial proposal, if applicable.
- (5) Evaluation plan to assess student's achievements

Faculty Mentor's Name: _____

Faculty Mentor's Signature: _____

Date: _____

Southern Connecticut State University

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CHECKLIST / COVER SHEET

Prior to submitting your Undergraduate Research Grant application, please review and checkmark each of the six items below to verify that all required items are included in your packet.

- Undergraduate Research Grant Application (Form 1)
- Statement of Research Form, reviewed and signed by faculty mentor and applicant (Form 2)
- Completed Faculty Mentor Recommendation Form, signed by faculty mentor (Form 3)
- Letter of recommendation from your faculty mentor
- Your statement of proposed research
- Unofficial copy of your current SCSU transcript
- All of these items must be submitted together as one PDF file**

Note: The inclusion of materials other than those described in the checklist above or exclusion of any of the above-mentioned items will result in the immediate disqualification of the application.

Name of applicant, as it appears in SCSU's records:

_____ Date: _____