

Conference Travel Grant for Graduate Students: January 1, 2020 to June 30, 2020

Description and Purpose

Southern Connecticut State University recognizes the importance of student and faculty scholarship and creative activity in furthering its mission. The University is committed to expanding the array of support mechanisms for such scholarship and creative activity. The Conference Travel Grant for Graduate Students aims to provide graduate students with funds to help support travel to national and international conferences for the purpose of **presenting their work** at said conferences. Proposals from graduate students who wish to merely attend a conference will not be considered for funding. Proposals from graduate students whose work demonstrates a high probability of producing a published manuscript (or other relevant scholarly representation aligned with their discipline) will be given priority.

Eligibility

Matriculated graduate students (both full and part time), whose conference proposal to **present their work at the conference they wish to attend** has *already* been accepted by the conference organizers, are eligible to apply for this grant.

Review Process

Applications will be reviewed by a group of faculty, representing a broad range of disciplines, who have been appointed by the Provost to serve on the University-wide Research and Scholarship Advisory Committee (RSAC). These grants are sponsored by the Office of the Provost/Vice President for Academic Affairs. Students with other concurrent funding must disclose their funding.

Award Amount

Matriculated graduate students may apply for up to **but not more than** \$1,000 for a national conference or \$1,500 for an international conference, depending on the budget submitted. Funds may not be used for faculty travel expenses. **Please note** that only the cost of conference registration, travel to and from the conference site, and expenses for a hotel room during the conference may be included in the budget. All other expenses associated with attending the conference must be covered by the student or alternative funding sources.

Application Process

To apply, submit the following in electronic format as one single PDF file to RSAC@southernct.edu, by no later than 4:00 p.m. on **Friday, December 6, 2019**:

- Conference announcement
- Student's Conference abstract and proof of acceptance of the student's abstract
- Unofficial transcript
- Budget of travel-related expenses. **Please note** that only the cost of registration, travel to and from the conference site, and expenses for a hotel room during the conference can be submitted.

Further Information

For questions, please contact Professor Elliott Horch at horche2@southernct.edu. Please note that awardees are responsible for completing the University/State required Travel Authorization and associated paperwork within the required timeframe in order to be reimbursed.