



TO: All Prospective Bidders

FROM: Cynthia Shea-Luzik – Manager, Procurement Services

DATE: 6/8/2023

RE: ADDENDUM #1 RFP 23-SCSU-08 – Janitorial & Custodial Services for Adanti Student Center including Minor Snow Removal

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NOTICE TO ALL BIDDERS:

Please find the answers to questions submitted:

Q1. Is the Adanti Student Center a union building?

A1. No. It is not.

Q2. Do we need to retain employees?

A2. No. There is no requirement to retain current employees.

Q3. This is a Prevailing Wage contract, will you allow for increases yearly in conjunction with a raise in prevailing wage rates.

A3. This is actually a Standard Wage contract so please refer to Standard Wages when considering hourly rates. The University intends to include language in the resulting contract for these services that would allow for yearly price increases after the first year of the contract.

Q4. What is the current number of staff on during the day?

A4. The university does not direct the current vendor to have a certain number of staff during the daytime hours. During the semester, there is normally more staffing compared to winter and summer breaks.

Q5. How many staff are on nightly?

A5. The University does not direct the current vendor to have a certain number of staff. The vendor decides what staff is needed to adequately perform the services required by the contract.

Q6. What is the current total value of the contract?

A6. For FY23, the value is \$399,244.44.

Q7. What is the current monthly pricing?

A7. For FY23 the university is paying approximately \$33,270.37 per month.

Q8. Who is the current contractor?

A8. Limpiex Cleaning Company

Q9. Can we receive a copy of the pre-bid sign in sheet?

A9. See attached.

Q10. The RFP states that total cleaning of the buildings on Saturdays starts after 5:00 pm, do we also need to perform cleaning 8-5 on Saturday as well?

A10. Yes, normal cleaning should happen between the hours of 8:00 am and 5:00 pm. Total cleaning should take place after 5:00 pm.

Q11. The current contractor has performed COVID disinfection in the past and we have a backpack fogger on site. The RFP does not list this service. Is this going to be billed separately per occurrence?

A11. Yes, if requested by the University, this service should be invoiced separately.

Q12. The current contractor is power washing the bathrooms of the gym on a weekly basis and the rest of the bathrooms twice a month with a Kaivac Machine. Would this service be included in the price or billed separately?

A12. Power washing was not included in the Scope of Work and should be billed separately if requested by the university.

Q13. The current contractor has been providing ice melt. It was stated in the walkthrough that SCSU Facilities would be providing the ice melt. Can you please confirm that SCSU facilities will be providing the ice melt for the new contract?

A13. Yes, SCSU Facilities will provide any required ice melt.