

Southern Connecticut State University  
**Application for In-State Tuition**

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Generally, a student's residency classification is determined at the time of application for admission. Any student classified as an out of state resident, who feels that he or she qualifies as a resident of Connecticut in accordance with Connecticut General Statute 10a-26, may file this application at any time to request a change of classification.

You may or may not be called for an interview, after which you will receive notification of your application status. If approved, reclassification will not be retroactive to prior semesters. As a reminder, all students are subject to the [Student Code of Conduct & Statement of Disciplinary Procedures](#), which prohibits the act of providing false information to school officials.

**STEP ONE: DETERMINE YOUR APPLICATION CATEGORY** (Please select one):

- A You are applying as an emancipated student using your own information.** *In order to be an emancipated student, you must be at least 18 years old, you cannot receive regular financial assistance from parents or guardians, and you must have resided in Connecticut for at least twelve consecutive months*
- B You are applying as an unemancipated student using your parental or legal guardian information.** *In order to be eligible as an unemancipated student using parental/guardian information, your parents/guardian have to have resided in Connecticut for at least six consecutive months and be employed full-time.*
- C You are applying as a Connecticut resident who attended two years of and graduated from a Connecticut high-school.** *In order to be eligible, you must be a Connecticut resident, have attended two years of a Connecticut high school, graduated from a Connecticut high school (or the equivalent) and be registered as an entering student at or enrolled in the University.*
- D You are applying as an emancipated student using your spouse's information.** *In order to be eligible to receive in-state tuition through your spouse, your spouse has to have resided in Connecticut for at least six consecutive months and be employed full- time.*
- E You, your spouse, or a parent (if unemancipated minor) are a member of the military (1) whose Home of Record is Connecticut;or (2) who is stationed in this state pursuant to military orders.** *In order to be eligible as a member of the military, you, your spouse, or a parent (if unemancipated), have to be stationed in the State of Connecticut pursuant to military orders.*
- F You are a veteran, or dependent of a veteran, who resides in Connecticut and was discharged no more than three years prior to enrollment, and after a period of at least 90 days' active duty.** *Please contact the SCSU Veteran Services Office at (203)392-6822 or [MordenteG1@SouthernCT.edu](mailto:MordenteG1@SouthernCT.edu) for assistance verifying your eligibility for in-state tuition. Do not complete this application packet.*

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**STEP TWO: APPLICANT INFORMATION**

Name (print) \_\_\_\_\_ Phone (\_\_\_\_) \_\_\_\_\_  
*Last First Middle*

Current Residential Address \_\_\_\_\_  
*Number & Street (include Apt #) City State Zip*

SCSU Email \_\_\_\_\_@southernct.edu

SCSU Student ID Number \_\_\_\_\_ Age \_\_\_\_\_ Date of Birth \_\_\_\_\_

**What high school(s) did you attend and graduate from (or the equivalent) starting with the most recent:**

School \_\_\_\_\_ Years attended \_\_\_\_\_

City, State \_\_\_\_\_ Graduated:  Yes  No

School \_\_\_\_\_ Years attended \_\_\_\_\_

City, State \_\_\_\_\_ Graduated:  Yes  No

School \_\_\_\_\_ Years attended \_\_\_\_\_

City, State \_\_\_\_\_ Graduated:  Yes  No

**When did you establish permanent residency in Connecticut?** \_\_\_\_\_  
Month/Day/Year

Are you a U.S. citizen?  Yes  No

*If "no", please attach a copy of both sides of your Resident Alien Card, or other documentation reflecting your visa type or current status, if available.*

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**STEP THREE: PROOF OF DOMICILE**

For students requesting reclassification under Category A, C, or E, this section is to be filled out by the student; for students requesting reclassification under Category B this section is to be filled out by the student's parent or legal guardian; and for students requesting reclassification under Category D this section is to be filled out by the student's spouse.

Name (print) \_\_\_\_\_ Phone (\_\_\_\_) \_\_\_\_\_  
*Last First Middle*

Current Residential Address \_\_\_\_\_  
*Number & Street (include Apt #) City State Zip*

**When did you establish permanent residency in Connecticut?** \_\_\_\_\_  
*Month/Day/Year*

Purpose of relocation to Connecticut?     Employment     Education     Other

If "other" please explain: \_\_\_\_\_  
\_\_\_\_\_

**If you were out of Connecticut during the past 12 months, for more than 3 consecutive weeks, give dates of your absence:**

City, State \_\_\_\_\_ To/From Dates: \_\_\_\_\_

Reason: \_\_\_\_\_

City, State \_\_\_\_\_ To/From Dates: \_\_\_\_\_

Reason: \_\_\_\_\_

City, State \_\_\_\_\_ To/From Dates: \_\_\_\_\_

Reason: \_\_\_\_\_

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**STEP FOUR: AFFIDAVIT**

I, \_\_\_\_\_, hereby affirm that:

- I currently reside in the state of Connecticut;
- If I am filing under Category C, I have completed two years of high school level education in the state of Connecticut and hold a Connecticut high school diploma or its equivalent;
- I am registered as an entering student or am currently enrolled at SCSU; and
- If I am undocumented or in Temporary Protected Status or Deferred Action for Childhood Arrivals, I have filed an application to legalize my immigration status or will file an application to legalize my immigration status as soon as I become eligible to do so.
- To the best of my knowledge and belief, the information given in this application is complete and accurate. I understand that students who falsify their information or intentionally submit inaccurate information will be subject to the Student Code of Conduct.

\_\_\_\_\_  
Student Signature

\_\_\_\_\_  
Date

*Note: Students may create a digital ID using their SCSU email by clicking the signature block above, or the form may be accepted as an attachment from their SCSU email without a signature.*

**STEP 5: SUBMIT APPLICATION**

Please submit this completed application along with all supporting documentation from Page 5:

**Prospective Students  
Undergraduate**

Undergraduate Admissions  
501 Crescent Street  
New Haven, CT 06515  
Phone: (203) 392-5644  
Fax: (203) 392-5727  
[admissions@southernct.edu](mailto:admissions@southernct.edu)

**Prospective Students  
Graduate**

Graduate Admissions  
501 Crescent Street  
New Haven, CT 06515  
Phone: (203) 392-9670  
[gradadmissions@southernct.edu](mailto:gradadmissions@southernct.edu)

**Current Students  
Undergraduate & Graduate**

Registrar's Office  
501 Crescent Street  
New Haven, CT 06515  
Phone: (203) 392-5301  
Fax: (203) 392-7144  
[registrar@southernct.edu](mailto:registrar@southernct.edu)

**FOR OFFICE USE ONLY:**

Approved, Effective Term: \_\_\_\_\_

Denied

\_\_\_\_\_  
Signature: University Representative

\_\_\_\_\_  
Date

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**Document Checklist**

All documents must be presented along with the application. The University reserves the right to request additional documentation in review of your application. ***All documents must be current and valid.***

Application Category	Proof of Identity	Proof of Residency	Additional Requirements
Applying as an Emancipated Student  <b>A</b>	<input type="checkbox"/> Student's federal, state, municipal, or other valid and unexpired government issued photo ID	<input type="checkbox"/> Two documents showing student's residency for 12 consecutive months prior to start of current term (i.e. mortgage, lease agreement, utility bill)	<input type="checkbox"/> Front page of federal and state tax returns (please redact social security number) <input type="checkbox"/> Student Financial Aid Report
Applying as an unemancipated student with parental/legal guardian information  <b>B</b>	<input type="checkbox"/> Student's AND Parent's federal, state, municipal, or other valid and unexpired government issued photo ID	<input type="checkbox"/> Two documents showing parent/legal guardian residency for 6 consecutive months prior to start of current term (i.e. mortgage, lease agreement, utility bill)	<input type="checkbox"/> Front page of parent/legal guardian federal and state tax returns (please redact social security number)
Applying as a CT High School Graduate  <b>C</b>	<input type="checkbox"/> Student's federal, state, municipal, or other valid and unexpired government issued photo ID	<input type="checkbox"/> Two documents showing student's residency (i.e. mortgage, lease agreement, utility bill)	<input type="checkbox"/> All high school transcript(s)
Applying with spousal information  <b>D</b>	<input type="checkbox"/> Student's AND Spouse's federal, state, municipal, or other valid and unexpired government issued photo ID	<input type="checkbox"/> Two documents showing spouse's residency for 6 consecutive months prior to start of current term (i.e. mortgage, lease agreement, utility bill)	<input type="checkbox"/> Marriage certificate <input type="checkbox"/> Front page of spouse's federal and state tax returns (please redact social security number)
Applying with military orders  <b>E</b>	<input type="checkbox"/> Student's federal, state, municipal, or other valid and unexpired government issued photo ID	<input type="checkbox"/> Military Orders	<input type="checkbox"/> Front page of spouse/parent federal and state tax returns, if applying under spouse/parent military orders. (please redact social security number)