

**2023-2024 Request for Additional Financial Assistance  
(Undergraduate Students Only)**

Student ID Number \_\_\_\_\_ Date \_\_\_\_\_

Last Name \_\_\_\_\_ First Name \_\_\_\_\_

M.I. \_\_\_\_\_

According to federal laws and regulations, a family's 2021 income is used to assess financial need for the 2022-2023 school year. If a family's 2022 income was reduced substantially due to special circumstances, a financial aid administrator may be able to use the 2022 income to reassess your financial need.

**Please indicate the reason for the change in income and attach supporting documentation.**

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|---|--|
| <input type="checkbox"/> Loss of parent income from work  | <input type="checkbox"/> Elementary or Secondary tuition costs |
| <input type="checkbox"/> Loss of student income from work | <input type="checkbox"/> Excessive medical or dental expenses  |
| <input type="checkbox"/> Loss of untaxed income           | <input type="checkbox"/> Changes in assets reported on FAFSA   |
| <input type="checkbox"/> Separation/Divorce/Death         | <input type="checkbox"/> Other _____                           |

**Please explain your situation:**

Who lost income		Type of income	Amount of income loss	Revised estimate of annual income
<input type="radio"/> Student	<input type="radio"/> Parent	Work	\$ _____	\$ _____
<input type="radio"/> Student	<input type="radio"/> Parent	Child Support	\$ _____	\$ _____
<input type="radio"/> Student	<input type="radio"/> Parent	Unemployment	\$ _____	\$ _____
<input type="radio"/> Student	<input type="radio"/> Parent	Food Stamps	\$ _____	\$ _____
<input type="radio"/> Student	<input type="radio"/> Parent	Other untaxed benefits	\$ _____	\$ _____
<input type="radio"/> Student	<input type="radio"/> Parent	Other taxable income	\$ _____	\$ _____

Effective date of change: \_\_\_\_\_

Change in Assets Declared on the FAFSA:

- Amount of decrease to parent(s) assets: \$ \_\_\_\_\_
- Amount of decrease to student's assets: \$ \_\_\_\_\_
- Reason for the change:

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**You may be required to submit the following forms/documents:**

- A detailed statement of your circumstances
  - 2023-2024 Dependent or Independent Verification Worksheet
  - 2021 and 2022 signed Federal Tax Returns or Tax Return Transcripts
  - 2023-20234 Verification for Non-Filing Letter
    - Attach all 2021 and 2022 W2 forms
  - Supporting documentation (termination letter, unemployment, disability, child support, etc.)
- Additional information/documentation may be requested if needed.

By signing below, I/we certify that all information reported on this form is complete and correct. Please sign with a pen or [digital signature](#). **Electronic signatures are not accepted.**

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**Student's Signature**

**Date**

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**Parent's Signature (Required for dependent student)**

**Date**

Warning: If you purposely give false or misleading information and/or fraudulently sign this form, you may forfeit institutional aid eligibility.