



Complete and return to:
 Southern Connecticut State University
 Office of Financial Aid and Scholarships, WT Room 117
 501 Crescent Street, New Haven, CT 06515
 Documents may be submitted by email to
financialaid@southernct.edu, by mail or in person.

2021-2022 INDEPENDENT VERIFICATION WORKSHEET

Your application was selected for verification by the federal processor or Southern Connecticut State University's Office of Financial Aid and Scholarships. This process requires verification of the information you reported on the FAFSA: the number of people in the household and the number of those in college.

Student ID Number _____ Date of Birth _____

Last Name _____ First Name _____ M.I. _____

Number of Household Members: List below the people in the student's household. Include:

- The student.
- The student's spouse, if the student is married.
- The student's or spouse's children if the student or spouse will provide more than half of the children's support from July 1, 2021, through June 30, 2022, even if a child does not live with the student.
- Other people if they now live with the student and the student or spouse provides more than half of the other person's support, and will continue to provide more than half of that person's support through June 30, 2022.

Full Name	Age	Relationship	College	Will be Enrolled at Least Half Time (Yes or No)
		<i>Self</i>	Southern CT State University	

Required signature(s):

By signing below, I certify that all information reported on this worksheet is complete and correct. I understand that additional information may be requested by the Office of Financial Aid and Scholarships, and failure to provide information will cause processing delays. **Electronic signatures are not accepted.**

Student Signature _____
 (Required)

Date _____

Spouse Signature _____
 (Optional)

Date _____

Warning: If you purposely give false or misleading information and/or fraudulently sign this worksheet, you may be fined, sentenced to jail or both. In addition, you will forfeit institutional aid eligibility.

Continues on the next page:

Independent Student’s Income Information – Complete either Part 1 or Part 2

Part 1: Complete this section if the student and spouse filed or will file a 2019 IRS income tax return(s). *The best way to verify income is by using the IRS Data Retrieval Tool (IRS DRT) that is part of FAFSA at [FAFSA.gov](https://fafsa.gov).*

Check the box that applies:

- The student has used the IRS DRT on the FAFSA to successfully transfer their 2019 IRS income tax information.
- The student has not yet used the IRS DRT but will use the tool to transfer 2019 IRS income tax information.
- The student is unable or chooses not to use the IRS DRT in *FAFSA on the Web*, and will provide the institution with a 2019 IRS Tax Return Transcript or a signed copy of the 2019 Federal income tax return and applicable schedules.

A **2019 IRS Tax Return Transcript** may be obtained through:

- **Get Transcript by Mail** – Go to www.irs.gov, click "Get Your Tax Record." Click "Get Transcript by Mail." Make sure to request the "Return Transcript" and **NOT** the "Account Transcript." The transcript is generally received within 10 business days from the IRS’s receipt of the online request.
- **Get Transcript Online** – Go to www.irs.gov, click "Get Your Tax Record." Click "Get Transcript Online." Make sure to request the "Return Transcript" and **NOT** the "Account Transcript." To use the Get Transcript Online tool, the user must have (1) access to a valid email address, (2) a text-enabled mobile phone (pay-as-you-go plans cannot be used) in the user’s name, and (3) specific financial account numbers (such as a credit card number or an account number for a home mortgage or auto loan). The transcript displays online upon successful completion of the IRS’s two-step authentication.
- **Automated Telephone Request** – 1-800-908-9946. Transcript is generally received within 10 business days.
- **Paper Request Form** – IRS Form 4506T-EZ or IRS Form 4506-T. The transcript is generally received within 10 business days from the IRS’s receipt of the paper request form.

If the student and spouse filed separate 2019 IRS income tax returns, the IRS DRT cannot be used and the **2019 IRS Tax Return Transcript(s) or a signed copy of the 2019 Federal income tax return(s) and applicable schedules** must be provided for each.

- ___ Check here if a **2019 IRS Tax Return Transcript(s) or a signed copy of the 2019 income tax return(s)** is provided.
- ___ Check here if a **2019 IRS Tax Return Transcript(s) or a signed copy of the 2019 income tax return** will be provided later.

Part 2: Complete this section if the student and spouse will not file and are not required to file a 2019 IRS income tax return.

Check the box that applies:

- The student and spouse were not employed and had no income earned from work in 2019.
- The student and/or spouse were employed in 2019 and have listed below the names of all employers, the amount earned from each employer in 2019, and whether an IRS W-2 form or an equivalent document is provided.

Employer’s Name	IRS W-2 or an Equivalent Document Provided?	Annual Amount Earned in 2019
<i>(Example) ABC’s Auto Body Shop</i>	Yes	\$4,500.00
Total Amount of Income Earned From Work		\$

Provide documentation from the IRS or other relevant tax authority dated on or after October 1, 2020, that indicates a 2019 IRS income tax return was not filed with the IRS or other relevant tax authority.

- ___ Check here if confirmation of nonfiling or a signed statement is provided.
- ___ Check here if confirmation of nonfiling or a signed statement will be provided later.