

July 2017 Annual Report Supplement

**Prepared for the Commission on Accreditation for Marriage and Family Therapy Education
Southern Connecticut State University**

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- Counseling Center
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Narrative Overview:

The SCSU MFT program met established benchmarks for sufficiency in the domains of: a) fiscal and physical resources, b) technological resources, c) instructional and clinical resources, d) academic resources, and, e) student support services.

These domains are accessed in formal and informal mechanisms. Assessments since last year's reaccreditation and annual report include the [Student Survey of Support Resources](#) and the [Sufficiency Survey Faculty Questionnaire](#). Results from these surveys were evaluated at the Spring MFT Core Faculty Retreat. Informal mechanisms of feedback include mechanisms such as informal ad-ho' meetings between students and faculty advisors or with students in classroom settings (among others).

In our survey of *Student Survey of Support Services*, sufficiency is defined by meeting a benchmark of 65% agreement of needs being met. This was attained and often far surpassed in the results for both the first and second year cohorts of MFT Students. The *Support Sufficiency Survey Faculty Questionnaire* includes adjuncts and all core faculty. In this survey, sufficiency is established if >65% of faculty agree or strongly agree that needs were being met. Data results indicate that greater than 65% of faculty agreed or strongly agreed, this despite the budget freeze in the State of CT. [Summary data](#) below: *Student Survey of Support Services (Summary)*

Survey item	Findings: benchmark of >65% agree or strongly agree that services were satisfactory
Are aware of free supports such as Title II office, library research assistant, writing center, University police and victims advocacy center	Met > 90%
Believe the classrooms are adequate spaces for learning	Met >90%
Are able to get questions about program or University answered in a reasonable amount of time	Met >88%
Are able to get assistance with registration and financial aid	Met >88%
Feel that the clinic training facility is adequate for their educational needs	Met >88%
Are notified about scholarship or other financial opportunities	Met >88%

Support Sufficiency Faculty Questionnaire (Summary)

Survey item	Findings: benchmark of >65% of faculty at agree or strongly agree
MFT program receives sufficient financial support to train MFT graduate students	Met >83%
Receive sufficient funding to travel to professional conferences to present or receive professional training	Met 100%
MFT clinic has received financial support to run adequately as a training clinic	Met 100%
SCSU offers opportunities for grants for obtaining financial support for professional development or research	Met >100%
I am able to petition for additional compensation or release time when an important professional project I am working on, or the work I am assigned to grows beyond what I am paid.	Met >83%
Despite state budget constraints the University support for the SCSU MFT program remains fair or adequate	Met 100%
In addition to budgetary support about instrumental parts of my job, I can find support within the SCSU system.	Met 100%
I have observed improvements in classrooms, buildings and general campus facilities	Met 100%
Supports and facilities at SCSU indicate support of the MFT program,	Met 100%

[Core Faculty Minutes](#) from June 5, 2017 Annual Retreat included a review of formal and informal feedback received from students. Sufficiency deemed adequate. No significant changes or requests made at this time.

Fiscal and Physical resources:

The MFT Program evaluates Fiscal and Physical resources annually via Student Survey data and Faculty Survey data at our annual review at core faculty retreat. Benchmarks for sufficiency were met or surpassed in the 2016-2017 year. The following resources were added in the 2016-2017 year:

New building planning

The University and MFT program is in the final stages of design of Health and Human Services building. Approved bond money of \$3 million has been obtained, allocated and reserved to move all Health and Human Services under one roof to deliver in an Interdisciplinary Professional Education (IPE) model that will allow cross-education and referral among Marriage and Family Therapy, Communication Disorders, Public Health and Exercise Science. A new Clinic Space will increase MFT client rooms from 5 to 10.

Refurbished classroom space

The University continues its ongoing maintenance and refurbishment of existing classroom space in Davis Hall, where MFT is housed. In the 2016-2017 academic year Davis 101 was given a \$ 00,000 refurbishment to add additional disability resources, technology modernization, and general aesthetic upgrades to this stadium seating lecture classroom. MFT uses this classroom for single section class offerings. The refurbishment project will continue with Davis 102 scheduled for a similar update in the 2017-2018 year. Davis Hall room 223 is currently being renovated to similar specifications, with additional classrooms to follow in subsequent fiscal years.

Increased budget

Despite state budget restrictions, MFT experienced a \$25,692 increase in operating budget in the 2016-2017 budget year. The Dean of Health and Human Services, recognizing the need for additional compensation for the Clinic Director position, agreed to 1.5 credit per semester compensation increase, bringing the non-teaching load from 3 credits per semester to 4.5 credits. In addition, as a clinical training program, MFT is given carte-blanc in course scheduling and adjunct faculty resources. Our Dean has committed that if we need a course offering as part of our cohort model training program, instructor compensation resources are always available.

Funded Maintenance projects

In addition to the increased budget, the Dean funded two maintenance projects for MFT. Project one was a bond money grant of \$2,000 to fix and provide ongoing maintenance of the clinic video recording system. Request two involved a \$500 allocation of money for Admissions and Orientation resources including an MFT/SCSU branded tablecloth and admissions promotional materials.

Roof replacement

The MFT clinic and program building, Davis Hall, had its roof replaced over the summer of 2017 project with a cost of 80 000. This project included landscaping improvements to improve the aesthetics and functionality of ongoing operations (including tree removal and new plantings).

Technological Resources:

The MFT Program evaluates technological resources annually via Student Survey data and Faculty Survey data at our annual review at core faculty retreat. Benchmarks for sufficiency were met or surpassed in the 2016-2017 year. The following resources were added in the 2016-2017 year:

New color printer

To support teaching, recruiting and clinic functions, the MFT program added a color printer, HP LASERJET Pro M452dw capable of wireless support and double sided printing. This printer augments and supports the existing printing capacity of 2 high capacity printers (Canon IR32351 & HP Laserjet 600), adding double sided color printing support.

New phone system

The University completed a campus wide upgrade internet-based telephony system. This project upgraded phones from previous analogue based technology to internet based calling. The new system automatically sends a voicemail via the University's Outlook email system to provide more immediate access of faculty and staff to students and the community. The system features enhanced conference call capability to establish call in conference lines without outside agency.

Additional computers in clinic

The MFT program added two internet connected personal computers (HP Compaq Elite 8300) in the program's Clinic and Education room. This room is for exclusive use of MFT students and these 2 computers valued at \$800 each bring the total number of PC machines in the space to 6.

Implementation of Webex software

The University began offering Webex to all faculty and staff as of June 30, 2017. Webex is an on-demand collaboration and online meeting center that will offer the MFT program increased distance-based meeting and collaboration opportunities both with and outside the University system.

Transition to Eduroam

The IT Department invested and transitioned to Eduroam which is a standardized wireless internet access portal. This portal allows faculty, students and staff to login and access the internet at SCSU and other participating University's allowing access to the VIP network from a variety of locations and increasing internet accessibility.

Instructional and Clinical Resources:

The MFT Program evaluates Instructional and Clinical resources annually via Student Survey data and Faculty Survey data at our annual review at core faculty retreat. Benchmarks for sufficiency were met or surpassed in the 2016-2017 year. The following resources were added in the 2016-2017 year.

Faculty Grant Money

The MFT program applied for and was awarded 4 Faculty Development Grants ranging from \$500 to \$4,000 dollars. Faculty development awards in the 2016-2017 year included:

- *Mindfulness: Tools for professional practice and applications in academia*
- *Critical Patriotism: Incorporating nationality into mental health systems*
- *Veterans' War-Trauma, Moral Injury and Post-deployment Family*

Upcoming 2017-18 awards include:

- *Narrative for Storytelling and Empathy*

In addition, one faculty member applied for and received a CSU-AAUP grant of \$6,125.

- *Developing core-competencies for clinicians treating moral injury among war veterans: Exploring the perspectives of expert clinicians*

Funding for online Kanopy video access, added social science databases and addition of PsychTest (tests, questionnaires and research instruments).

The MFT faculty and Social Science librarian Lisa Brier, MA have a collaborative ongoing relationship. MFT faculty requests are submitted and granted in an expedient manner. The MFT faculty requested and Buley library purchased Kanopy online streaming video services. This video service includes numerous MFT specific training videos that students and faculty use for teaching and clinical training. Additional social science databases were added to Buley library's collection in addition to an extensive collection of standardized psychometric testing instruments. In addition, Buley library added 42 books in the Marriage and Family Therapy field at a cost of \$1,946.42.

Writing & research mentorship

The Dean of HHS sponsored a writing retreat with a paid facilitator to assist faculty in research and tenure pursuits. Following attendance at the writing program, the Dean's office paid for ongoing coaching from the facilitator for one MFT faculty member. Due to the success of the workshop offering, this program was continued on an ongoing basis to promote faculty writing and interdisciplinary collaboration.

Release time

Program Director Paul Levatino applied for and granted 3 credits of release time to pursue academic research and tenure related pursuits in fall 2016 or Spring 2017 semester.



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Instructional and Clinical Resources (continued)

Updated Blackboard system

The previous Blackboard learning portal for classroom, online and hybrid teaching support was updated to Blackboard Learn. The new system offers greater teaching flexibility including immediate access to system updates, individual decision making in tools availability, as well as increased flexibility in establishing classroom portal policies and procedures.

Increased Clinic Director release time

The MFT program and Dean of Health and Human services have an ongoing and collaborative relationship. The Dean and University recognize the Social Justice and University wide programming contributions of MFT. Upon request and in consultation with the Dean of HHS, the Clinic Director faculty release time was increased from 3 to 4.5 credit hours per semester. This was planned to offer students greater access to the clinic director, reflect increased clinic census numbers, and to provide accurate compensation for the duties and tasks of the position.

Academic Resources:

The MFT Program evaluates Academic resources annually via Student Survey data and Faculty Survey data at our annual review at core faculty retreat. Benchmarks for sufficiency were met or surpassed in the 2016-2017 year. The following resources were added in the 2016-2017 year:

Implementation of Degreeworks program status auditing

Degreeworks is an online portal that offers students the opportunity to review the planned program of study and view real-time program auditing. The school implemented functionality of the system during the 2016-2017 academic year. Students can view which program requirements are completed and needed to support the advisement process.

Additional Library Resources

The MFT faculty and Social Science librarian Lisa Brier, MA have a collaborative ongoing relationship. MFT faculty requests are submitted and granted in an expedient manner. The MFT faculty requested and Buley library purchased Kanopy online streaming video services. This video service includes numerous MFT specific training videos that students and faculty use for teaching and clinical training. Additional social science databases were added to Buley library's collection in addition to an extensive collection of standardized psychometric testing instruments. The library added 42 books in the Marriage and Family Therapy field at a cost of \$1,946.42.

Dissertation and Thesis writing workshop

The School of Graduate Studies, Research and Innovation offered a University wide program to assist students in Dissertation and Thesis writing. This 8 day, twenty-four-hour seminar offering was designed and offered to support advanced students' writing projects.

Added graduate center availability for research, study and innovation

The School of Graduate Studies, Research and Innovation opened a 1,200 square foot Graduate Study/Innovation space to encourage and support class and individual academic pursuits within graduate studies. Specialized materials such as window marker are available to create an interactive learning space.

Graduate student research and creative activity conference

The School of Graduate Studies, Research and Innovation sponsored the first annual Student Research and Creative Activity Conference to showcase graduate student research, mentor professional development and foster social networking within the graduate community. Interdisciplinary collaboration and exposure was promulgated within the different intra-university schools.

Student Support Services:

The MFT Program evaluates Student Support Service resources annually via Student Survey data and Faculty Survey data at our annual review at core faculty retreat. Benchmarks for sufficiency were met or surpassed in the 2016-2017 year. The following new resources were added in the 2016-2017 year:

Counseling Center

The University's Student Counseling Center provides mental health and support services for students daily. The number of Mindfulness and Interpersonal process groups was increased from 2 to 5 offerings per week. The Center added one staff clinician and started open walk-in appointment-free hours from 3:30 to 5PM daily.

Upgrade of school wide Banner System

Banner is SCSU's online portal for registration, attendance and grade reporting. The information technology department will be upgrading Banner in upcoming months to Banner 9. This system will offer an improved portal for student registration and bursar functionality.

Social Justice Program

A new Social Justice Week, an offering co-sponsored by the Office of Diversity, Counseling Services, Office of Diversity and the International Students office was developed and offered to highlight diversity and campus support resources available to students, faculty and staff. The program was offered over 4 days and featured over 45 workshop presentations and offerings.

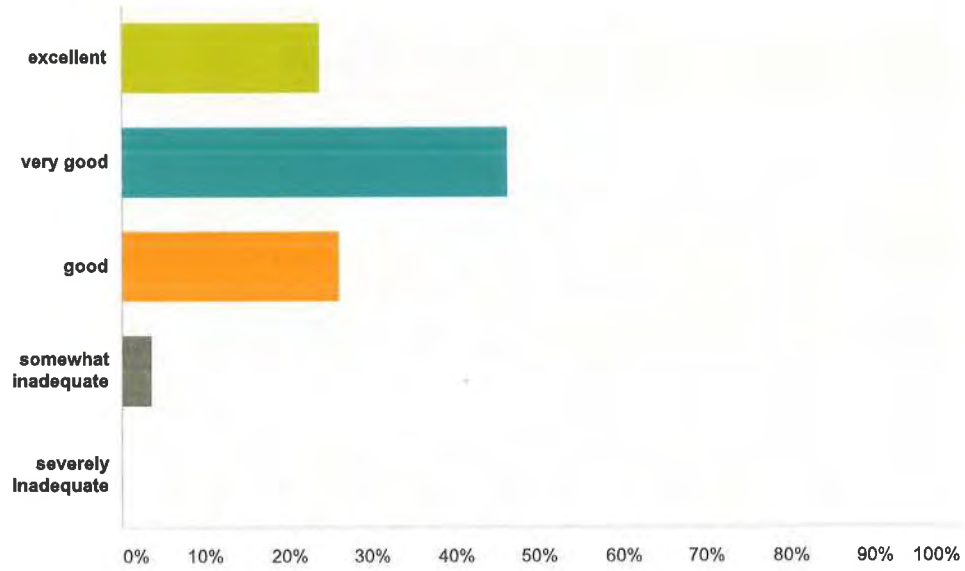
Implementation of Degreeworks program status auditing

Degreeworks is an online portal that offers students the opportunity to review the planned program of study and perform real-time program auditing. The school implemented functionality of the system during the 2016-2017 academic year. Students can view which program requirements are completed and needed to support the advisement process.

SCSU MFT Program Support Services

Regardless of whether you used support services or not please rate your general perception of the quality of with support services at SCSU

Answered: 84 Skipped: 0



Answer Choices	Responses
excellent	23.81% 20
very good	46.43% 39
good	26.19% 22
somewhat inadequate	3.57% 3
severely inadequate	0.00% 0
Total	84

Student Survey of Support Services Spring 2017

Bench mark= Greater than >65% of students who use support services will rate services to sometimes or always meet their needs.

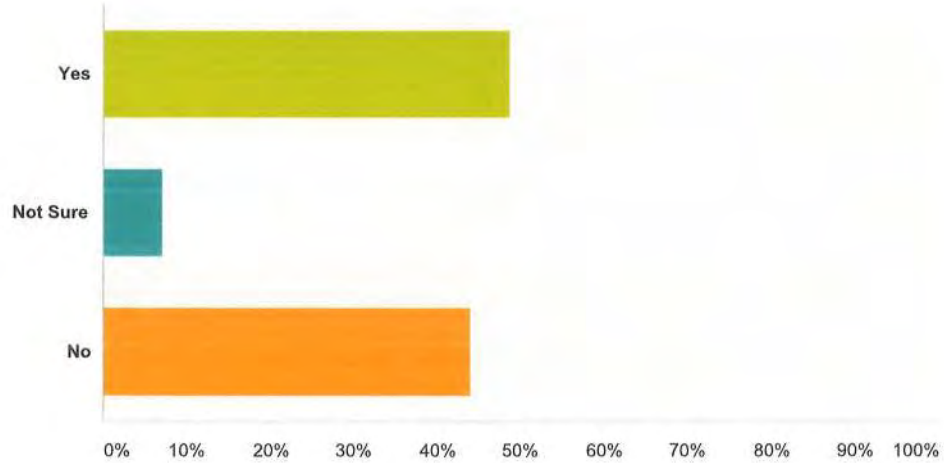
SCSU MFT Program N=84

Support Services
Please rate the following campus resources:

	never used/did not need	Rarely met my needs	sometimes met my needs	Always met my needs	Bench mark > 65%MET
office of financial aid	40.48%	4.76%	16.67%	38.10%	>90%
graduate student office	41.67%	1.19%	17.86%	39.29%	>90%
MFT program classroom facilities other than the training clinic	2.41%	1.20%	14.46%	81.93%	>90%
MFT training clinic facilities	3.61%	1.20%	14.46%	80.72%	>90%
disability or handicap access on campus	90.48%	0.00%	1.19%	8.33%	>80%
bursar's/billing services	19.51%	9.76%	15.85%	54.88%	>85%
registrar's/registration office	14.29%	7.14%	17.86%	60.71%	>90%
campus writing center	78.57%	2.38%	7.14%	11.90%	>65%
library or research support services	65.48%	0.00%	5.95%	28.57%	>80%

I attended the general orientation for SCSU graduate students before I began my course work for my MFT degree

Answered: 84 Skipped: 0

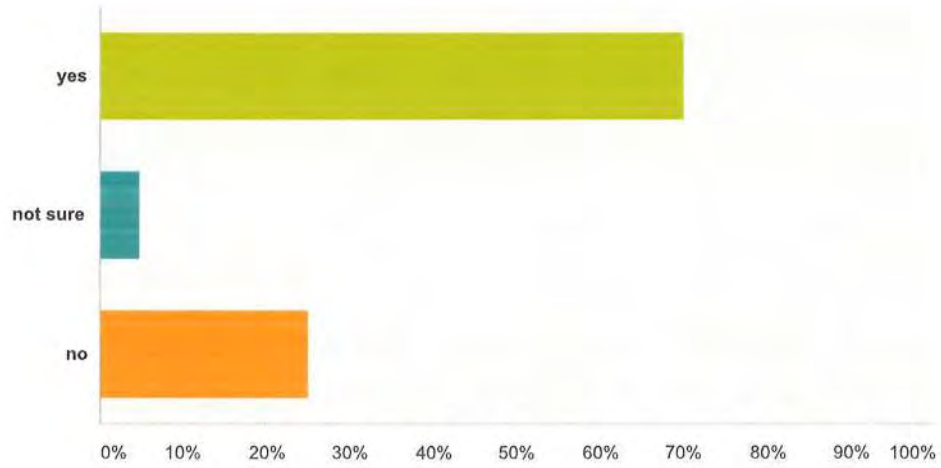


Answer Choices	Responses	
Yes	48.81%	41
Not Sure	7.14%	6
No	44.05%	37
Total		84

SCSU MFT Program Support Services

**I attended the orientation specific to the
MFT program**

Answered: 84 Skipped: 0

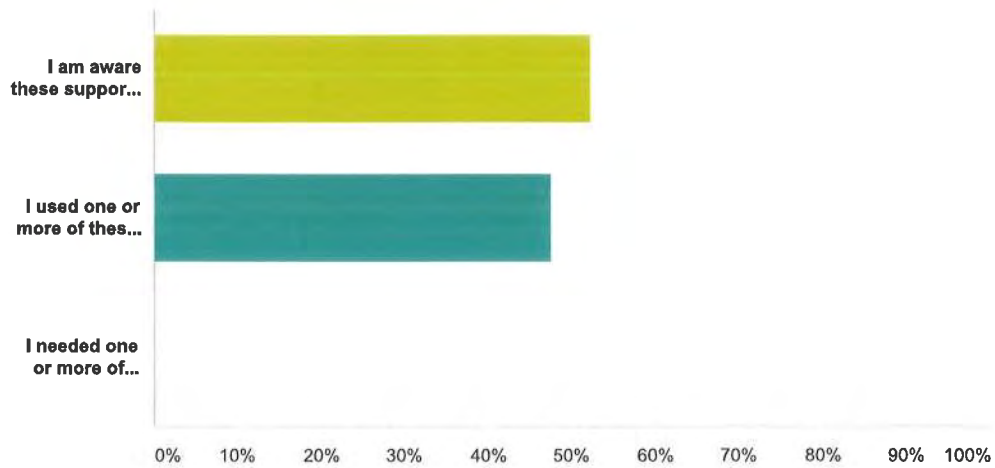


Answer Choices	Responses	
yes	70.24%	59
not sure	4.76%	4
no	25.00%	21
Total		84

SCSU MFT Program Support Services

I used SCSU support services such as counseling, library/research service, disability resource center, health and wellness center, Title IX support center, Dean of Students Office, and/or the women's/victim's advocacy center

Answered: 84 Skipped: 0

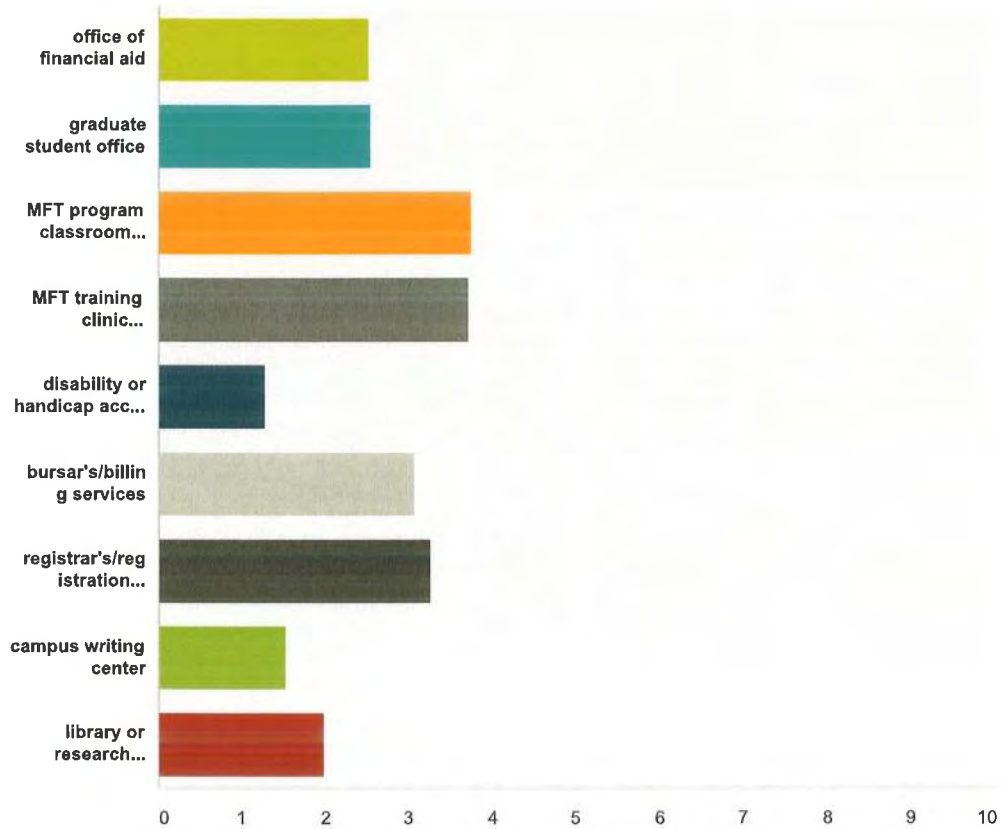


Answer Choices	Responses
I am aware these support services exist on campus but I did not need to use them	52.38% 44
I used one or more of these services while I was an MFT graduate student	47.62% 40
I needed one or more of these services but did not use them while I was an MFT Student	0.00% 0
Total	84

SCSU MFT Program Support Services

Please rate the following campus resources:

Answered: 84 Skipped: 0



	rarely met my				Total	Weighted Average
	never used/did not need	needs	sometimes met my needs	always met my needs		
office of financial aid	40.48% 34	4.76% 4	16.67% 14	38.10% 32	84	2.52
graduate student office	41.67% 35	1.19% 1	17.86% 15	39.29% 33	84	2.55
MFT program classroom facilities other than the training clinic	2.41% 2	1.20% 1	14.46% 12	81.93% 68	83	3.76
MFT training clinic facilities	3.61% 3	1.20% 1	14.46% 12	80.72% 67	83	3.72
disability or handicap access on campus	90.48% 76	0.00% 0	1.19% 1	8.33% 7	84	1.27
bursar's/billing services	19.51% 16	9.76% 8	15.85% 13	54.88% 45	82	3.06
registrar's/registration office	14.29% 12	7.14% 6	17.86% 15	60.71% 51	84	3.25
campus writing center	78.57% 66	2.38% 2	7.14% 6	11.90% 10	84	1.52

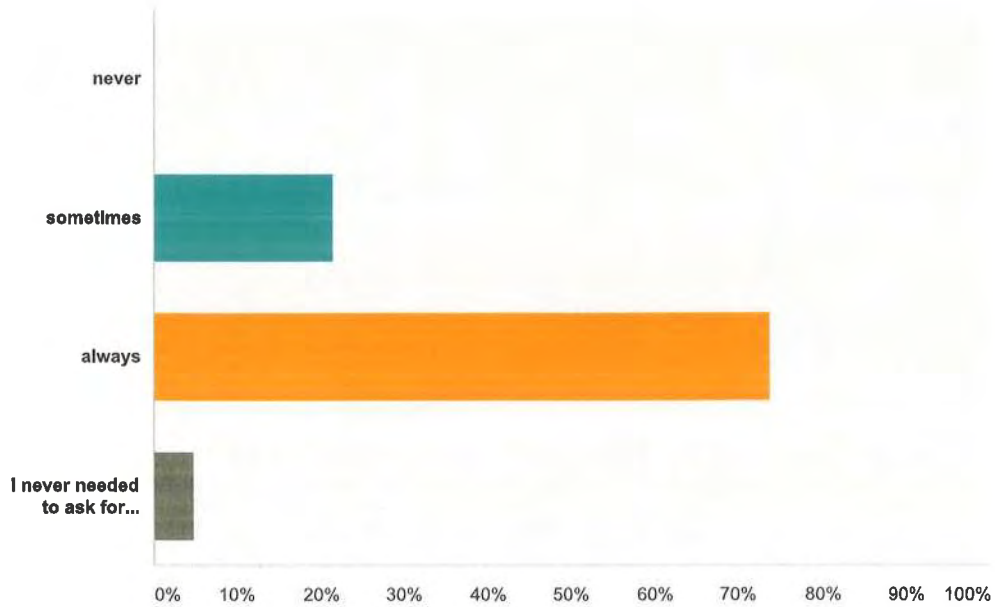
SCSU MFT Program Support Services

library or research support services	65.48% 55	0.00% 0	5.95% 5	28.57% 24	84	1.98
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SCSU MFT Program Support Services

When I had a question or needed help with a University or Program related issue, there was someone from whom I could get reliable guidance

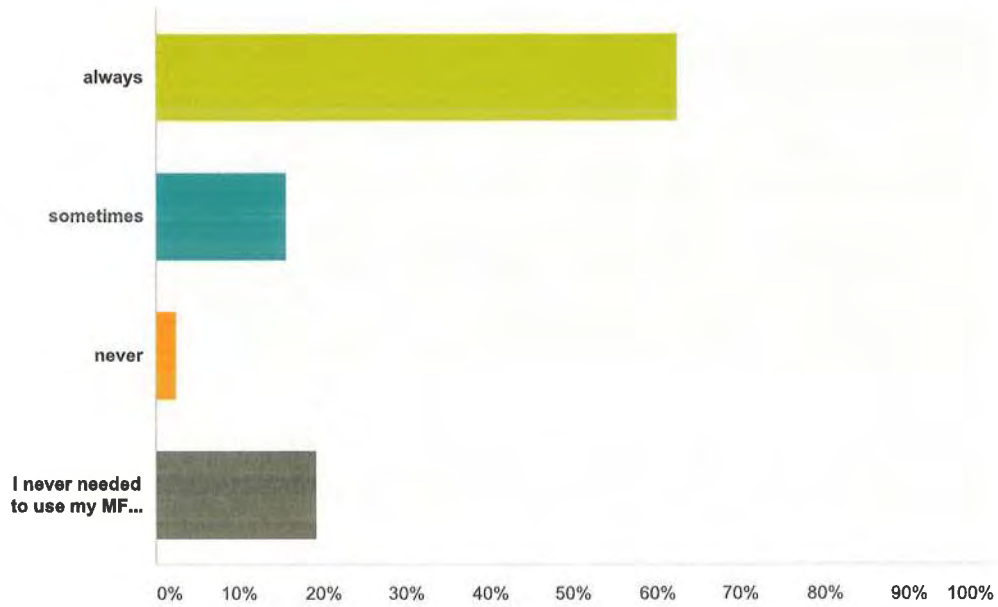
Answered: 84 Skipped: 0



Answer Choices	Responses	
never	0.00%	0
sometimes	21.43%	18
always	73.81%	62
I never needed to ask for assistance from any one at SCSU or the MFT Program	4.76%	4
Total		84

When I consulted my MFT Program Handbook about procedures or policies, I could find the support or information I needed

Answered: 83 Skipped: 1

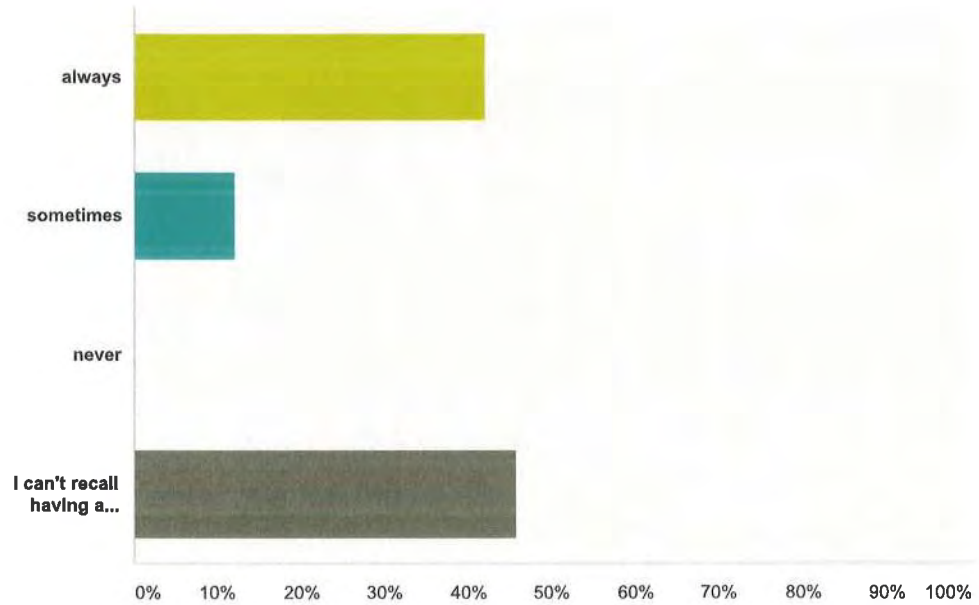


Answer Choices	Responses	
always	62.65%	52
sometimes	15.66%	13
never	2.41%	2
I never needed to use my MFT Handbook	19.28%	16
Total		83

SCSU MFT Program Support Services

When I had a problem, difficulty or violated policy during the MFT Program, I received support that was helpful

Answered: 83 Skipped: 1



Answer Choices	Responses	
always	42.17%	35
sometimes	12.05%	10
never	0.00%	0
I can't recall having a problem, difficulty or violating policy during the MFT Program	45.78%	38
Total		83

SCSU MFT Program 2017 Support Sufficiency Faculty Questionnaire

In general the SCSU MFT program receives sufficient financial support from the University in order to train or teach MFT Graduate students

Answer Options	Response Percent
strongly agree	66.7%
agree	16.7%
neutral	16.7%
disagree	0.0%
strongly disagree	0.0%

Support Sufficiency Survey

In general, I receive sufficient funding to travel to professional conferences to present or to receive professional development.

Answer Options	Response Percent
strongly agree	50.0%
agree	50.0%
neutral	0.0%
disagree	0.0%
strongly disagree	0.0%
professional development or presenting is not a part of my position in the MFT Program	0.0%

Support Sufficiency Survey

In general, the MFT training clinic has received the financial support to run adequately as a training clinic(staff, furniture, recording apparatus etc.)

Answer Options	Response Percent
strongly agree	50.0%
agree	50.0%
neutral	0.0%
disagree	0.0%
strongly disagree	0.0%
using the training clinic is not a part of my role at the MFT clinic	0.0%

Support Sufficiency Survey

SCSU offers opportunities to apply for grants or has other supports for obtaining financial support for my professional development or research (such as SPAR office, PIVOT grant data base, consultation with Deans etc)

Answer Options	Response Percent
strongly agree	50.0%
agree	33.3%
neutral	0.0%
disagree	0.0%
strongly disagree	0.0%
obtaining financial support for research or professional development is not a part of my role at SCSU	16.7%

Support Sufficiency Survey

I am able to petition for additional compensation or release time when I have an important professional project I am working on, or the work that I am already assigned grows beyond what I am paid

Answer Options	Response Percent
Strongly agree	66.7%
agree	0.0%
neutral	16.7%
disagree	16.7%
strongly disagree	0.0%

Support Sufficiency Survey

Despite state level budget constraints the University support for the SCSU MFT remains fair or adequate

Answer Options	Response Percent
strongly agree	50.0%
agree	50.0%
neutral	0.0%
disagree	0.0%
strongly disagree	0.0%

Support Sufficiency Survey

In addition to budgetary support in the MFT program, when I have questions about the instrumental parts of my job (such as needs with smart boards, literature searches, technology, retirement accounts) I can find support within the SCSU system (such as IT, HR, SPAR, Buley Library research librarian, SCSU administration, SCSU Website)

Answer Options	Response Percent
strongly agree	50.0%
agree	50.0%
neutral	0.0%
disagree	0.0%
strongly disagree	0.0%

Support Sufficiency Survey

At the SCSU, level I have observed improvements in classrooms, buildings, and general campus facilities

Answer Options	Response Percent
strongly agree	50.0%
agree	50.0%
neutral	0.0%
disagree	0.0%
strongly disagree	0.0%

Support Sufficiency Survey

In general the supports and facilities at SCSU indicate that SCSU supports the SCSU MFT program

Answer Options	Response Percent
strongly agree	66.7%
agree	33.3%
neutral	0.0%
disagree	0.0%
strongly disagree	0.0%

Agenda and Minutes from MFT Core Faculty Meeting Monday, June 5, 2017

Agenda Item	Lead	Action
Program Vision, Purpose and Values	Core	<p>Core Faculty identified shared values and identity.</p> <ul style="list-style-type: none"> • Systemic Treatment • Concern of evolution of field away from guiding principles • Power, way power impacts relationships and way we model appropriate role of leadership • Person of the Therapist • Rebel nature of MFT, both professionally (within field) and within University • Community involvement and contribution (clinic) • First generation training • Experiential learning
Overview of teaching and supervision	Core	<p>To remain cohesive in program teaching and guiding philosophy, core faculty reviewed how they supervise, what are guiding principles toward student/intern development.</p>
<p>Review program data</p> <ul style="list-style-type: none"> • SAC data • Curriculum time scheduling data • MFT Program Support Services • Support Sufficiency Faculty Questionnaire 	Levatino Liefeld	<p>All SAC data falls within COAMFTE threshold requirements. No changes wanted or needed at this time.</p> <p>Julie reported out on timeslot data survey and no changes proposed at this time due to overall satisfaction with existing scheduling.</p> <p>MFT Program Support Services, N=84. MFT threshold of >65% of students who use support services rate 'sometimes met my needs' or above. Discussion. No changes suggested at this time:</p>

			<p>Reviewed data of MFT Support Sufficiency Faculty Questionnaire. Established benchmark of >65% indicate agree or above met in all categories. Discussion. Voted no changes at this time.</p>
<p>Annual Program Report</p>		<p>Levatino and Core</p>	<p>The outline for the annual report was discussed. Discussed and decided on short term and longer term goals. Short term: Treating Veterans courses: We will investigate a certification program by contacting Ian Cunningham in Graduate Office to review requirements and credit amounts. Seb will pilot course with Kate Dalstedt in Fall 2017 under mentorship of Dr. Edward Tick. Rebecca will look at Family Therapy coursework progression for non-MFT mental health professionals. Will attend meeting with Ian in Graduate Office. Rebecca will finalize Human Sexuality course to replace Topics in Family Therapy course within planned program. This decision is based upon a review of state requirements outside CT. At least three states require this for licensure (FL, NY, VA) and based on graduate and stakeholder feedback voted unanimously to include course. Rebecca will also investigate second course to deepen knowledge in this area. Julie will offer <i>Holistic Approaches to treatment and Prevention</i> in Fall 2017 as two semester coursework with potential offering. Admissions numbers: will hold at 24 to 28 new students annually. Looking at 7-12 class size in certification (continuing education) coursework.</p>
<p>Budgeting</p>		<p>Levatino</p>	<p>The budget proposal includes an increase to address escalating COAMFTE-sustaining fees.</p>

We will await Dean's allocation of funds following submission of budget.		
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Levatino, Paul D.

From: Bulmer, Sandra M.
Sent: Friday, May 26, 2017 9:55 PM
To: Breny, Jean; MacGregor, James F.; Keenan, Elizabeth; Swartz, Daniel R.; Weiss, Deborah M.; Levatino, Paul D.; Rebesch, Lisa
Cc: Aronson, Barbara; McNamara, Kevin M.; Michaelsen, Diane E.; Robertson, Marc I.; Axtell, Robert S.; Archambault, Mary Jo; Rothbard, Matthew S.; Kreiger, Joan E.; Searcy, Yan D.; Bulmer, Sandra M.
Subject: HHS Building Architect meeting 6/1

Hello HHS Chairs,

I am very excited to officially announce that we have begun the design process for **Phase I of the HHS Building** (47,000 square feet of programmable space). This building will be located in the space between the new science building and Pelz Gym. The architects have not yet determined how the building will be positioned on that site. The design will plan for a phase I and phase II.

Timing

We waited for approximately 18 months for the CT Department of Administrative Services (DAS) to finalize the contract with **Svigals**, our architects for this project. We had no control over the timing for this project but now that the contract has been signed, the project has officially begun and the programming phase of this project must be completed by July 17th. This phase requires us to determine what programs will be included in Phase I of the building and the amount of space that will be allocated for each programming function. After we complete the programming phase, **Svigals** will spend another 12-18 months designing our building, getting all of the necessary approvals, and working with the State of CT to complete the bidding process. If all goes well, construction may begin in spring 2019.

Scope of Phase I

As you know, HHS faculty and staff completed a programming study in 2015 and determined that we need approximately 150,000 square feet in order to include all programming from all HHS departments in one new building. This plan included approximately 40,000 square feet for shared classrooms and seminar rooms. When we learned that phase I of our project would only be 47,000 square feet, we had some difficult conversations and identified our Department of Nursing and our Clinics/Labs as our highest priority areas. We also decided that we would investigate whether it was possible to adopt efficient office designs that would allow us to accommodate faculty and staff from as many of our Departments as possible. We have another 12,000 square feet allocated for Phase II of the HHS building which is scheduled for design in 2019.

Our Original HHS Building Committee Members:

Deb Weiss, Kevin McNamara, Jim Dempsey, Jim MacGregor, Rebecca Harvey, Paul Levatino, Elaine Martin, Barbara Aronson, Charlie Davis, Dan Swartz, Matt Rothbard, Bob Axtell, Sharon Misasi, Stanley Bernard, Michael Mink, Diane Michaelsen, Lorrie Gardella.

Planning Sessions

Svigals has set aside the entire day on **Thursday, June 1st in Engleman Hall Room B106** and asked us to convene working groups for each of the following three areas:

9:00am – 11:00 am – Office space working group

Requested attendees: All HHS Department Chairs and/or Department representatives

11:30am – 1:30pm – Clinic and Lab working group

Please identify those who you would like to participate and extend invitations

I have already invited Kevin McNamara (CMD), Paul Levatino (MFT), Diane Michaelsen (SWK), Marc Robertson (EXS/PT), Bob Axtell (EXS Labs), Lisa Rebesch (NUR), Mary Jo Archambault (REC)

2:00pm – 3:30pm – Simulation working group

Please identify those who you would like to participate and extend invitations

I have already invited Barbara Aronson (NUR), Matt Rothbard (EXS/IPE), Joan Kreiger (IPE)

I apologize for the short notice and poor timing for this phase of our project. Please let me know whether you will be able to attend this meeting and which other representatives you have selected for this phase of the HHS building project. Have a great holiday weekend.

Sincerely,
Sandy

Sandra Bulmer, Ph.D
Dean, School of Health and Human Services
Southern Connecticut State University
(203) 392-7015
Bulmers1@southernct.edu

To schedule an appointment, please contact Anna Scanlon at ScanlonA5@southernct.edu (203) 392- 8047



Southern Connecticut
State University

Office of the President

July 10, 2017

Dr. Paul Levatino
Department of Social Work/ Marriage & Family Therapy

Dear Dr. Levatino: *Paul*

I am pleased to invite you to serve as a member of a steering committee for the (pre-design) program planning for a new Health & Human Services building. This is not only an exciting project for the campus but an important part of student life.

The committee will be chaired by Dr. Sandra Bulmer, Dean, School of Health & Human Services. Dean Bulmer will be in contact regarding the meeting schedule for this important committee.

I hope that you will accept this responsibility and ask that you notify my office of your intent at extension 25250 or president@southernct.edu. Thank you for your consideration.

Sincerely,

Joe Bertolino
President

cc: R. Prezant, E. Durnin

JB/meh

Marriage and Family Therapy Budgets 2014-2016

MFT

2014

Discretionary	2016	Budget
Lecturers - teaching		\$ 238,760.00
Lecturers - non teaching		\$ 9,217.00
University Assistants		\$ 8,550.00
Graduate Assistants		\$ 9,600.00
Student Labor		\$ 1,030.00
Other Expenses		
OE Budget Pool		\$ 6,935.00
TOTAL		\$ 274,092.00

MFT

2015

Discretionary	2015	Budget
Lecturers - teaching		\$ 200,981.00
Lecturers - non teaching		\$ 9,217.00
University Assistants		\$ 8,550.00
Graduate Assistants		\$ 9,600.00
Student Labor		\$ 1,030.00
Other Expenses		
OE Budget Pool		\$ 6,935.00
TOTAL		\$ 236,313.00

MFT

2016

Discretionary	2014	Budget
Lecturers - teaching		\$ 225,185.00
- Lecturers - non teaching		\$ 10,170.00
University Assistants		\$ 8,550.00
Graduate Assistants		\$ 9,600.00
Student Labor		\$ 1,500.00
Other Expenses		
OE Budget Pool		\$ 7,000.00
TOTAL		\$ 262,005.00

Levatino, Paul D.

From: Levatino, Paul D.
Sent: Monday, July 10, 2017 10:23 AM
To: Liefeld, Julie A.
Subject: FW: MFT 2018 budget memo

From: Bulmer, Sandra M.
Sent: Tuesday, July 04, 2017 10:04 PM
To: Levatino, Paul D. <levatinop1@southernct.edu>
Cc: Bulmer, Sandra M. <bulmers1@southernct.edu>; Keenan, Elizabeth <keenane1@southernct.edu>
Subject: MFT 2018 budget memo

Hello Paul,

Initial Approved Department Budget:

I was able to fund all of your requests at the same level or slightly higher than last year. Your program continues to deliver considerable graduate enrollment for the university and these efforts are recognized and appreciated. HHS will cover expenses for 1) the repairs for the video system in your MFT clinic (\$2,000), and 2) the MFT branded tablecloth for admissions/marketing (\$500). Please work with Anna to make these purchases prior to July 11th if possible.

Department Planning

Later this summer, during one of your planned days on campus, let's meet to review your budget in-person and strategize on solutions where needed. I have read your impressive annual report and want to discuss ways we can support your program with ongoing efforts to implement your innovative certificate programs and support faculty with their research.

I will be on campus until July 28th, then I will be on a bike trip from July 29th – August 11th - returning to the office on Monday, August 14th. Anna will be out on medical leave beginning July 11th so it is best to schedule appointments directly with me.

All my best,
Sandy

Sandra Bulmer, Ph.D
Dean, School of Health and Human Services
Southern Connecticut State University
(203) 392-7015
Bulmers1@southernct.edu

To schedule an appointment, please contact Anna Scanlon at ScanlonA5@southernct.edu (203) 392- 8047

MFT 11 JUL 2017

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JUL 10 2017



Southern Connecticut State University Purchasing Requisition

School Health & Human Services

INTERNAL USE ONLY - NOT a Purchase Order. Products or services ordered and shipped without valid purchase orders are not considered contractual obligations of SCSU and if delivered shall be refused and returned to the vendor at no cost to SCSU.

Requisition Number
17002405

Department charged SHHS/MFT	Requested by Anna Scanlon	Telephone# 28047	Date Required 7/20/2017
Approved by (Budget Authority) <i>[Signature]</i>	Date 7/10/17	Requisition total dollar value \$703.24	Date of Request 07-10-17
Deliver to - (Dept Name/Building/Room Number/End User) MFT/DA 020/Paul Levatino		Contract Award Number	
Does this requisition contain any software products, licenses and / or applications? No		Does price include delivery? Yes	

Item No.	Quantity	Unit	Description	Unit Price	Extension
1	72		Item # 122419 Clipboard Pocket Folder Artwork Instructions Imprint Colors: White Imprint Location: Top Center Product Color (Base, Trim): Translucent Blue, Translucent Blue Art On File: Please refer to our previous order 10660571-1 Date: 6/12/2015 Production time is (10) business days after art approval from your licensing department and payment, plus transit time.	4.55	327.60
2	1		Coupon Code	-32.76	-32.76
3	1		Freight	28.34	28.34

[Signature] 7/10/17

PRIMARY VENDOR: FEIN Number: 391837105 Vendor Name: 4imprint Contact Person: December Gephart Email: decg@4imprint.com Address: 101 Commerce Street, P.O. Box 1800 City, State, ZIP: Oshkosh, WI 54901 Phone #: 877.466.7746 Fax #: 800.355.5043	If the requisition total exceeds \$100, the following information is required: Is vendor a state employee?* No Does an immediate family member of the vendor work as a state employee?* No
---	--

Fund	Org	Account	Program	Percent	Amount
111	260000	772150	460000	71.0995	\$500.00
111	260200	772150	140000	28.9005	\$203.24

*CGS Chapter 10, Sec 1-84(i) "Immediate family" means any spouse, children or dependent relatives who reside in the individual's household.

FOR PURCHASING DEPT USE ONLY:

Assigned to _____ FOB Code _____ Terms _____ Delivery Date _____ PO# _____



Southern Connecticut State University Purchasing Requisition
CONTINUATION

INTERNAL USE ONLY - NOT a Purchase Order. Products or services ordered and shipped without valid purchase orders are not considered contractual obligations of SCSU and if delivered shall be refused and returned to the vendor at no cost to SCSU.

Requisition Number
17002405

Department Contact		Telephone#	Date		
Anna Scanlon		28047	07-10-17		
Item No.	Quantity	Unit	Description	Unit Price	Extension
4	150		Item # 119373 Adhesive Cell Phone Wallet Artwork Instructions Special Instructions: 12828091-1 Change to marriage and family therapy remove Grad missions, put MFT in website (203) 392-6414 Imprint Colors: White Imprint Location: Front Product Color (Base, Trim): Blue,Blue	1.32	198.00
5	1		Coupon Code	-22.80	-22.80
6	1		Set up price	30.00	30.00
7	1		Freight	8.49	8.49
8	1		Item # 2213 Closed-Back Table Throw - 8' Artwork Instructions Imprint Colors: Heat Transfer Imprint Location: Front-Center Product Color (Base, Trim): Royal Blue,Royal Blue Production time is (3) business days after art approval from your licensing department and payment, plus transit time.	175.00	175.00
9	1		Coupon Code	-17.50	-17.50
10	1		Freight	8.87	8.87
				Total Amt:	703.24



RECEIVED

JUL 10 2017

School Health & Human Services

Quotation 14160692

Page 1

101 Commerce St
PO Box 320
Oshkosh, WI 54901

www.4imprint.com

Toll Free: 877-446-7746
Free Fax: 800-355-5043

Main Address SANDRA BULMER SCSU 501 CRESCENT ST NEW HAVEN, CT 06515-1330	Invoice Address SCSU	Shipping Address Sandra Bulmer Paul Levatino SCSU Davis Hall 501 Crescent Street Room 020 New Haven, CT 06515 USA Tel: 2033928044
---	------------------------------------	---

Quotation Number: 14160692	Questions Call: December Gephart
Quote Date: July 07, 2017	Phone: 888-234-5761
Quote Valid Until: August 06, 2017	Fax: 888-659-2137
Account No.: 3285024	Email: dgephart@4imprint.com

Item Clipboard Pocket Folder Colors (Folder,Trim): Translucent Blue, Translucent Blue

Qty	Item #	Description	Unit \$	Price \$	Total \$
72	122419	Clipboard Pocket Folder	4.5500	327.60	327.60
1	Coupon	Coupon Code	-32.7600	-32.76	-32.76
		Freight		28.34	28.34

323.18

Artwork Instructions

Product Color (Base, Trim): Translucent Blue, Translucent Blue
Imprint Location: Top Center
Imprint Colors: White

Additional Notes:

Art On File: Please refer to our previous order 10660571-1
Date: 6/12/2015

Production time is (10) business days after art approval from your licensing department and payment, plus transit time.

Item Adhesive Cell Phone Wallet Colors (Wallet,Trim): Blue, Blue

Qty	Item #	Description	Unit \$	Price \$	Total \$
150	119373	Adhesive Cell Phone Wallet	1.3200	198.00	198.00
1	Coupon	Coupon Code	-22.8000	-22.80	-22.80
1	Set-Up Charge	Set-Up Charge	30.0000	30.00	30.00
1	Delivery	3rd Party Billing per Order	0.0000	0.00	0.00
		Freight		8.49	8.49

213.69

Artwork Instructions

Product Color (Base, Trim): Blue, Blue
Imprint Location: Front
Imprint Colors: White
Special Instructions: 12828091-1
Change to marriage and family therapy
remove Grad missions, put MFT in website
(203) 392-6414



RECEIVED

JUL 10 2017

Quotation 14160692

Page 2

101 Commerce St
PO Box 320
Oshkosh, WI 54901

School Health & Human Services

www.4imprint.com

Toll Free: 877-446-7746
Free Fax: 800-355-5043

Quotation Number:	14160692
Quote Date:	July 07, 2017
Quote Valid Until:	August 06, 2017
Account No.:	3285024

Questions Call:	December Gephart
Phone:	888-234-5761
Fax:	888-659-2137
Email:	dgephart@4imprint.com

Additional Notes:
Production time is (4) business days after art approval from your licensing department and payment, plus transit time.

Qty	Item #	Description	Unit \$	Price \$	Total \$
1	2213	Closed-Back Table Throw - 8'	175.0000	175.00	175.00
1	Coupon	Coupon Code	-17.5000	-17.50	-17.50
		Freight		8.87	8.87
					166.37

Artwork Instructions

Product Color (Base, Trim): Royal Blue,Royal Blue
Imprint Location: Front-Center
Imprint Colors: Heat Transfer

Additional Notes:
Production time is (3) business days after art approval from your licensing department and payment, plus transit time.

Grand Total 703.24

IMPORTANT To place your order please put a check mark next to the item(s) you wish to order, sign below and return all pages of this quotation with your artwork. If paying by credit card please contact your customer service representative with your credit card details.

Your Signature: *[Signature]* Title: *[Signature]* Date: 7/13/17 Your Purchase Order# _____

Please visit our website - www.4imprint.com

Empty rectangular box for additional notes or comments.

Shipment Details

Shipment to	Qty	Item #	Estimated Ship Date	Carrier, service	Estimated Delivery Date	Freight
Address as above.	72	122419	Jul 24 2017	UPS Ground (Parcel)	Jul 31 2017	28.34
	150	119373		UPS Ground (Parcel)	Jul 07 2017	8.49
	1	2213		UPS Ground (Parcel)	Jul 07 2017	8.87

Levatino, Paul D.

From: announce-campus <announce-campus-bounces@lists.southernct.edu> on behalf of Dilger, Patrick J. <dilgerp1@southernct.edu>
Sent: Monday, May 01, 2017 3:42 PM
To: 'announce-campus@lists. edu'
Subject: Davis Hall Roof Replacement Begins tomorrow
Attachments: ATT00001.txt

The work on the Davis Hall Roof Replacement will officially begin Tuesday, May 2 and will continue for approximately 6 weeks. The roof removal will take 1 week and the disruptive part of the roof installation will take approximately 3 weeks. During this time the following measures will be in place to protect building occupants and property:

- For approximately 4 weeks the South Entrance to Davis Hall (the building entrance facing Parking Lot #1) will be closed and used only as an emergency exit. This includes the south exit doors from both the Lower Level and the First Floor.
- For the first week of roof removal the entire exterior perimeter of the lecture halls will be cordoned off. There is an expected safety hazard in this area given that these are sloped roof surfaces. Once the roof is removed in this area a smaller enclosure will be just around the south entrance.

Thanks in advance for your patience and cooperation during the duration of this project.

Robert Sheeley

Associate Vice President for Capital Budgeting & Facilities Operations

From: Loescher, Paul F.
Sent: Thursday, July 20, 2017 8:43 AM
To: 'Paul Levatino'
Subject: RE: Message from Paul Levatino (+12033927274)

Paul:

Lecture Hall Davis 101 is part of ongoing general purpose classroom renovations in which have been funded for the last 3 years at approximately \$500,0000 per year.
This year's renovations include Davis Hall 101 and Jennings 127. I don't have actual break down of cost between these two rooms but Davis estimated cost before the project was bid out was \$350,000 in construction \$25,000 in audio visual and \$120,000 in furniture. Renovations include replacing worn and must acoustic sound panels carpet, new energy efficient LED Lighting, new seating /table system, and audio visual upgrades.

Davis Hall also has a new roof replacing a roof system installed in 1992 costing approximately \$580,000

Other renovations in Davis have been funded using School of Education resources and funds from the SCSU Foundation.

Hope this helps.

Paul

Paul F. Loescher AIA, LEED AP
Director of Facilities Planning and Architectural Services
Southern Connecticut State University
615 Fitch Street Hamden, CT 06514
Tel. (203) 392-6055
Fax: (203) 392-6058
E-Mail: loeschep1@southernct.edu

Checkout (1 item)



1 Shipping address Marriage and Family Therapy Department Change
 501 CRESCENT ST
 NEW HAVEN, CT 06515-1330

2 Choose a payment method Close

Your cart is eligible: **No Interest if Paid in Full Within 6 Months**

[Learn more](#)

Interest will be charged to your Amazon.com Store Card account from the purchase date if the promotional balance is not paid in full within 6 months.

6
 Month
 Financing

Your credit and debit cards

Name on card Expires on



Visa ending in 5500

Paul Levatino

09/2019

[Add a credit or debit card](#) Amazon accepts all major credit cards.

Other payment methods



[Apply for an Amazon Store Card](#) Access to exclusive financing offers. No annual fee.

Zero fraud liability.

Your balances

Use this payment method

Choose a payment method to continue checking out. You'll still have a chance to review and edit your order before it's final.

Order Summary

Items:	\$309.63
Shipping & handling:	\$0.00
Total before tax:	\$309.63
Estimated tax to be collected:	\$19.66

Order total: \$329.29

[How are shipping costs calculated?](#)

3 Items and shipping

Need help? Check our [Help pages](#) or [contact us](#)

For an item sold by Amazon.com: When you click the "Place your order" button, we'll send you an email message acknowledging receipt of your order. Your contract to purchase an item will not be complete until we send you an email notifying you that the item has been shipped.

[Important information about sales tax you may owe in your state](#)

You may return new, unopened merchandise in original condition within 30 days of delivery. Exceptions and restrictions apply. See Amazon.com's [Returns Policy](#).

Need to add more items to your order? Continue shopping on the [Amazon.com homepage](#).

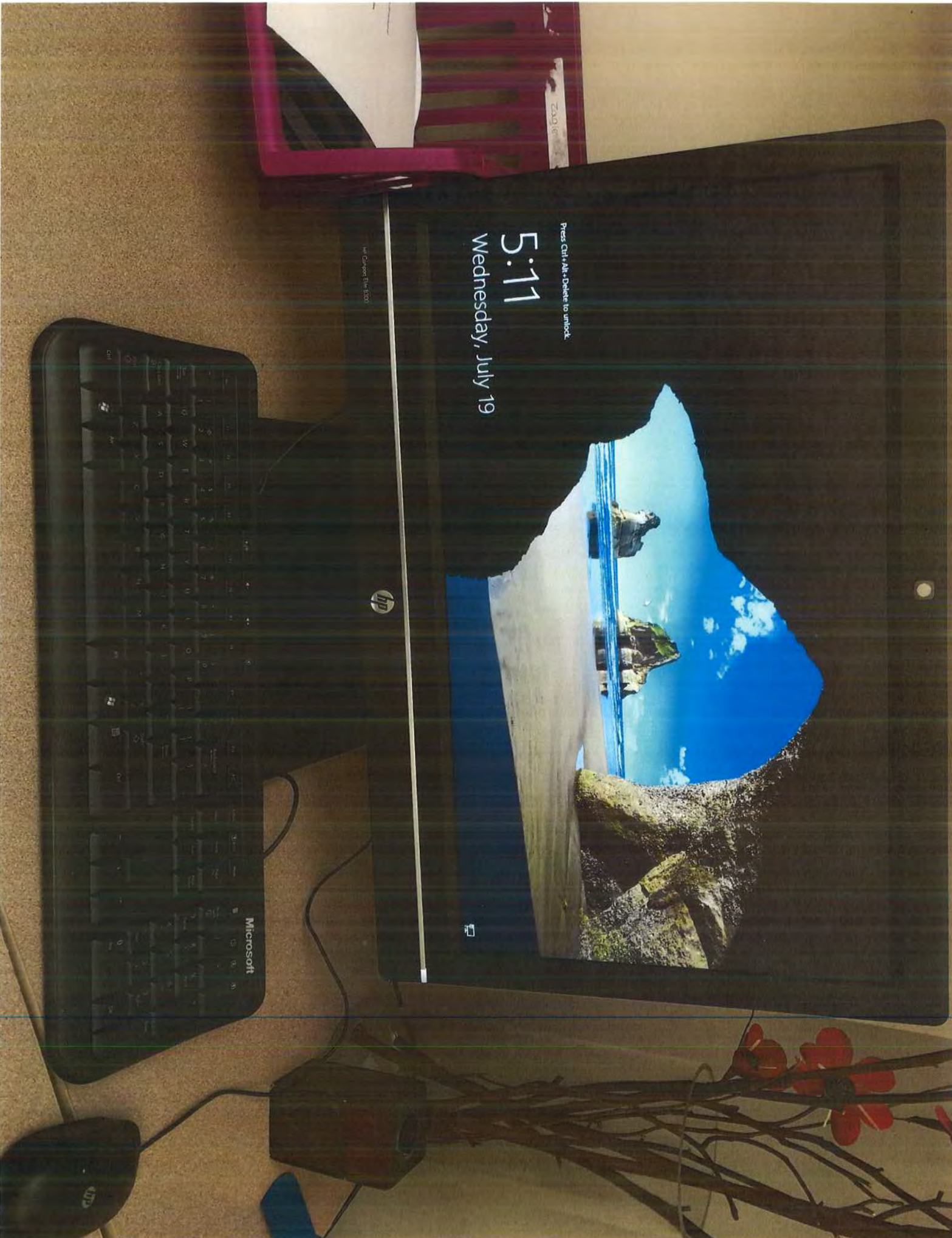


Color LaserJet Pro M352dw



PRMFTD02





Press Ctrl+Alt+Delete to unlock.

5:11

Wednesday, July 19

HP Color Laser 3500



Microsoft

Levatino, Paul D.

From: announce-campus <announce-campus-bounces@lists.southernct.edu> on behalf of Dilger, Patrick J. <dilgerp1@southernct.edu>
Sent: Wednesday, November 09, 2016 1:51 PM
To: 'announce-campus@lists. edu'
Subject: Final VoIP phones training date - Tomorrow
Attachments: ATT00001.txt

To All Faculty and Staff:

An additional (and final) training date for the new VoIP phones was just confirmed and is now scheduled for tomorrow Thursday June 16th in Buley Conference Room 449. The instructor will be doing onsite training with Admissions in the morning on Call Control. We then have 3 general classes scheduled in the afternoon. Each class is 1 hour and 15 minutes long and covers the basics of operating the Cisco 8841 and 8851 models and VoiceMail.

The schedule is: this Thursday November 10th... Buley Conference Room 449 (4th floor - end of the A Wing - closest to Adanti Student Center)

Session 1

1:00-2:15 - 8841 & 8851/VoiceMail

Session 2

2:30-3:45 - 8841 & 8851/VoiceMail

Session 3

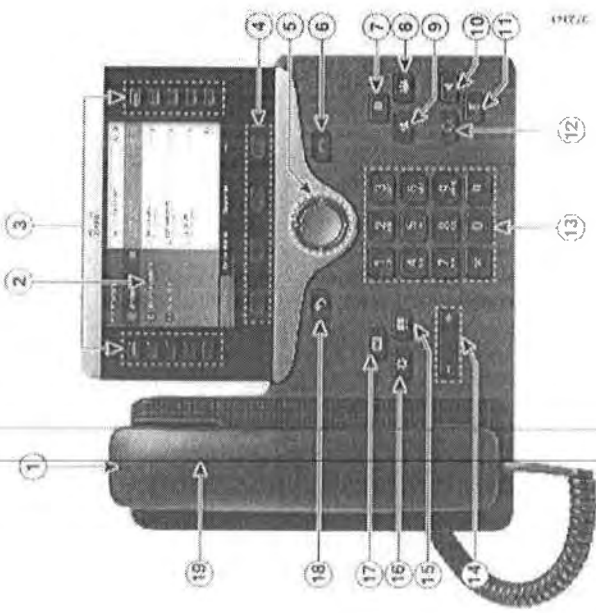
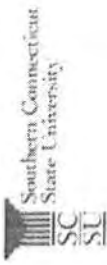
4:00-5:00 - 8841 & 8851/VoiceMail

As a reminder, there are Quick Reference Guides plus a training video on our website

at http://www.southernct.edu/about/technology/service_catalog.html#VoIP

Clivic

Cisco® 8841



Your Phone

- 1. Incoming call or voicemail indicator
- 2. Phone Screen
- 3. Feature and session buttons
- 4. Softkeys
- 5 & 6. Navigation cluster, and Release
- 7, 8, 9. Hold, Conference and Transfer
- 10, 11 & 12. Speakerphone, Headset and Mute
- 13, 14 Dial Pad & Volume
- 15, 16, & 17. Contacts, Applications, Voicemail
- 18 & 19. Back & Handset

Dial Plan

Internal Calls: Dial 5-digit extension

External Calls: Domestic: 9+1 Area Code+Number

Int'l: 9+011+Country Code+Number

Emergency External: 911

Place a Call

- Enter a number and pick up the handset.
- Press **Redial** softkey.
- Press **New Call, Speaker** or **Headset** and dial.

Answer a Call

- Press the flashing amber session button.

Put a Call on Hold

- Press **Hold**.
- To resume a held call, press **Hold** again or **Resume** softkey.

Feature and Session Buttons

Feature buttons (left side): view calls on a line or Speed Dials
Session buttons (right side): resuming calls or answering a call

- Green, steady: Active call
- Green, flashing: Held call
- Amber, steady: Private line in use
- Amber, flashing: Incoming call
- Red, steady: Remote line in use
- Red, flashing: Remote line on hold

Call Transfer

Transfer

To transfer while on an active call:

- Press the **Transfer** button or softkey
- Dial the intended party
- Announce caller when line is picked up
- Press the **Transfer** button

Note: If dialed party does not wish to take the call, press **End Call**, then resume original call.

Transfer to Voicemail

- Press **Transfer + * + 5-digit extension + Transfer**

Call Forward

To forward all incoming calls:

- Select a line and press **Forward all** softkey
- Dial 5-digit extension for an internal call or 9+1 if forwarding call to external number

To forward to voicemail:

- Press the **Forward ALL** softkey
- Press the **Messages** button

To receive calls again:

- Press the **Forward Off** softkey again

Conference

Ad Hoc Conference (MAX #8)

While on an active call:

- Press **Conference** button
- Dial the intended party, then press the **Call** softkey

- When call connects, press **Conference** button to connect the calls

- Repeat to add additional parties

To rejoin conference if party is not available:

- Press **EndCall** softkey
 - Press **Resume** softkey and you are connected with conference in progress
- The conference ends when all participants hang up.

View Conference Participants

- Press the **Show detail** soft key
- To refresh the screen, press **Update**

Remove Conference Participants

- Press **Show Detail** soft key
- Highlight the party you wish to remove using the **Navigation** button
- Press the **Remove** soft key

Add Another Person to a Call

- From a connected call that is not on hold, press **Conference**.
- Press **Active calls** to select a held call and press **Conference** again to join the calls.

Decline

Sending an Active or Ringing Call to your Voicemail or to a Predetermined Number

To redirect an incoming, ringing call while on another call:

- Highlight the incoming call and press **Decline** softkey

To redirect an incoming call while not on a call:

- Press **Decline** softkey

To redirect a held call:

- First resume the call and then press the **Decline** softkey

Directories

Corporate Directory

- Press **Contacts** button
- Select **Corporate Directory**
- Perform a search by name or extension
- Press **Submit**
- To dial, scroll to a listing and press the **Select** button in the Navigation pad
- Press **Select** button again
- Press **Call** softkey

To Exit:

- Press the **Back** button multiple times
- ### Personal Directory

To access the Personal Directory:

- Press **Contacts** button
- Select **Personal Directory**
- Enter **User ID**: Active Directory ID
- Enter **Password**: Your Extension Mobility PIN (not your VM PIN)Password
- Press **Submit**

Add a Personal Directory Entry:

- Press the **Contacts** button
- Sign in to **Personal Directory**
- Select **Personal Address Book**
- Press the **Submit** softkey

- Press the **New** softkey
- Enter the nickname information
- Press the **Phones** softkey and enter the phone numbers
- Press the **Submit** softkey to add the entry to your personal directory

Search for an Entry in Personal Directory:

- Press the **Contacts** button
- Sign in to **Personal Directory**
- Select **Personal Address Book**
- Select one, all, or none of these:
 - Last Name, First Name, Nickname
- Enter the search criteria information, then press the **Submit** softkey.

Call History

- Press the Navigation button down
- OR
- Press **Applications** button
- Select **Recents**
- Select line to view

Note: You can view **missed** or **all calls** by selecting the softkey

Managing your phone from the Web

To manage features such as speed dials (phone buttons), abbreviated dials (softkeys), Phone Contacts:

- Access: <https://myphone/ucmuser>
- ID: **Active Directory ID**
- Password: **Active Directory Password**

Speed Dial Configuration

To create additional speed dials:

- Click **Phones** tab
- Click **Phone Settings**
- Click **Speed Dial Numbers**
- Do the following:

1. If your phones are linked, click **Add New Speed Dial**
2. If your phones are not linked, select the phone for which you want to add the speed dial number, and then click **Add New Speed Dial**
3. Enter in the Number
4. Enter in Label
5. Assign speed dial number (1-199)
6. Click **Save**

Call Forwarding

- Click **Phones** tab
- In the left navigation pane, click **Call Forwarding**
- Click the phone number on which you want to set up call forwarding

- Check the **Forward all calls to:** check box

- From the Forward calls to drop-down list box, enter the phone number to which you want to forward all calls
- Click **Save**

To turn forwarding off:

- Uncheck the **Forward all calls to** box
- Click **Save**

Do Not Disturb

- Click the **IM & Availability** tab
- Check the "turn on" box under the Do Not Disturb section
- Uncheck the box to turn DND off

Phone Contacts

- Press **Phones** tab across the top of the page
- Press **Phone Settings** tab
- Click **Create New Contact**. The Add New Phone Contact window appears.
- Complete the fields with the contact information for the contact
- Click **OK**

Voicemail

Setting up Voicemail

- Press the **Messages** button
- Enter your default PIN **147369#**

Record your Name

- Record your **Greeting**
- Change your **Temporary PIN**
- Confirm your **PIN**
- Press **#** to confirm your Directory Listing

Note: Your password must be at least 6-digits.

Internal Sign-on

From your phone:

- Press **Messages** button
- Enter your PIN, **#**

From another phone:

- Press **Messages**
- Press ***** key
- Enter your 5-digit extension, PIN, **#**

External Voicemail Access

- Dial your direct number or 203-392-7700
- Press ***** key
- Enter 5-digit extension, **#**, PIN, **#**

VM Password

- Your voicemail password will expire every 90 days.

Main Menu:

- 1 Listen to messages
- 2 Send a message
- 3 Review old messages
- 4 Setup options

Greetings

- 4-1-1 Re-record Standard Greeting
- 4-1-2 Re-record Alternate Greeting
- 4-3-2 Re-record Name
- 4-3-1 Change PIN

Direct to Voicemail

To leave someone a voicemail message without having to call them:

- Press ***** + 5-digit extension

Check Messages

To check for messages after logging in:

- Press **1** to listen to new messages
- Press **3**, then **1** to review saved messages
- Press **3**, then **2**, then **1** to listen to deleted messages

The following options can be used while listening to your mail:

- | | | | |
|---|---------------|---|------------------|
| 1 | Restart | 6 | Fast Playback |
| 2 | Save | 7 | Rewind |
| 3 | Delete | 8 | Pause or Resume |
| 4 | Slow Playback | 9 | Fast forward-End |
| 5 | Change Volume | # | Skip Message |

Keep Msg. New

After listening to messages:

- | | | | |
|---|---------|---|--------------------|
| 1 | Replay | 6 | Mark As New |
| 2 | Save | 7 | Skip Back |
| 3 | Delete | 9 | Msg. Properties |
| 4 | Reply | * | Cancel Playing Msg |
| 5 | Forward | 0 | Help |

Managing your Voicemail from your Computer

Web Inbox-Visual voicemail through your computer

- Access: <https://myvoicemail/inbox>
- User Name: **Active Directory ID**
- Password: **Active Directory Password**
- You are now viewing your Web Inbox

To view and listen to voicemail:

- New unheard messages are bolded, old messages are not bolded.
- Place your mouse over the message and click the play button to hear the message.

To log off Web Inbox:

- Click the **Sign Out** link in the upper-right corner

Messaging Assistant-Change your VM PIN

- Access: <https://myvoicemail/ciscopca>
- User Name: **Active Directory ID**
- Password: **Active Directory Password**

To change your VM PIN:

- Click **Passwords** drop down
- Select **Change PIN**
- Enter new voicemail PIN and enter it again to confirm using digits 0-9.
- Select **Save**

To log off Messaging Assistant:

- Click the **Sign Out** link in the upper-right corner.

Levatino, Paul D.

From: announce-campus <announce-campus-bounces@lists.southernct.edu> on behalf of SCSU Announcements <scsuannounce@southernct.edu>
Sent: Friday, June 30, 2017 9:25 AM
To: 'announce-campus@lists. edu'
Subject: Announcing WebEx Service
Attachments: ATT00001.txt

Dear Southern Connecticut State University Faculty and Staff,

We are pleased to announce the implementation of WebEx at SCSU. WebEx is an on-demand collaboration and online meeting center available to our faculty and staff.

WebEx is integrated with audio, video and content sharing. Some key features include:

- Integrated audio – You may use your computer for all audio or you can call in using any phone
- Record meetings – Recordings can be downloaded and converted for future use
- Share files – You can display files directly in the meeting or share files with participants
- Presenters – Any participant can be made a presenter improving productivity in group environments

Request your account today by sending an email to the SCSU Helpdesk: helpdesk@southernct.edu or calling at 203/392-5123 (For those of you who previously had accounts in the BOR WebEx system, you will also have to request a new account). Once your account has been created, you will receive an email with all necessary information to get started!!

Sincerely,

Academic Technologies

Levatino, Paul D.

From: announce-campus <announce-campus-bounces@lists.southernct.edu> on behalf of SCSU Information Technology Help Desk <helpdesk@southernct.edu>
Sent: Wednesday, February 01, 2017 12:00 PM
Subject: eduroam: Replacing SCSUinternet Wireless Network
Attachments: ATT00001.txt

The **SCSUinternet** wireless network will be replaced by **eduroam**. If you use SCSUinternet for internet access on campus, connect to eduroam **now** for uninterrupted service.



There is a new wireless network at SCSU called **eduroam**! eduroam (education roaming) allows students, faculty, and staff from SCSU and other participating institutions to obtain a wireless internet connection on our campus and many others.

Search for wireless networks while you're on campus and select 'eduroam' from the list. Most people can easily connect to this WiFi network by entering their full SCSU email address, password, and accepting any security prompts. Now you can travel to another participating institution and use their wireless for FREE!

Enter the password for "eduroam"

Cancel **Enter Password** Join

Username **1** otusowl@southernct.edu

Password **2** ●●●●●●●●



April 15, 2016

Professor Paul Levatino
MFT/Social Work

Dear Professor Levatino,

Thank you for the submission of your Faculty Development Grant proposal titled "Critical Patriotism & Social Justice: Incorporating Nationality into Mental Health Systems." The Faculty Development Advisory Committee has recommended that your partnered project with Professors Rebecca Harvey, Elizabeth Keenan, and Jessica Kenty-Drane be funded in the amount of \$2250.00. However, the Committee was concerned that the budget was inadequate. Please make an appointment with Bonnie Farley-Lucas (farleylucab1@southernct.edu) who will assist you with a revised budget.

Guidelines for all recipients of a Faculty Development Grant have been included with this letter. It is important to read and follow these policies and procedures in order to be in compliance with current university fiscal policies regarding the use of these funds.

By accepting this award, you are agreeing that:

- attendance will be taken at FDAC-funded events and submitted to the Faculty Development Office within ten days of project completion;
- a formal evaluation instrument will be completed by all attendees, also to be submitted within ten days of project completion, to the Faculty Development Office; and
- awarded funds support the proposed project and are not transferrable to other projects or funding sources.

Sample attendance records and evaluation forms may be obtained from the Office of Faculty Development. Any e-announcements for events should be submitted to Faculty Development in a timely manner for distribution and inclusion in the *Monthly Calendar*. If you have any questions, please contact the Office of Faculty Development at x25358.

Congratulations and best wishes on your project.

Sincerely,

A handwritten signature in black ink, appearing to read 'Ilene Crawford'.

Ilene Crawford
Associate Vice President for Academic Affairs

IC/jh

cc: Jennifer Hudson, Faculty Development Associate
Sandra Bulmer, Dean, School of Health and Human Services
Todd Rofuth, Chair, MFT/Social Work



Southern Connecticut
State University

December 9, 2016

Professor Paul Levatino
Marriage and Family Therapy

Dear Professor Levatino,

Thank you for the submission of your Faculty Development Grant proposal with Professors Maryjo Archambault, Rebecca Harvey, and Elizabeth Keenan titled "Mindfulness: Tools for personal and professional applications in clinical practice and academia." The Faculty Development Advisory Committee has recommended that your partnered project be funded in the amount of \$3800.00. This amount excludes New Haven travel.

Guidelines for all recipients of a Faculty Development Grant have been included with this letter. It is important to read and follow these policies and procedures in order to be in compliance with current university fiscal policies regarding the use of these funds.

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Congratulations and best wishes on your project.

Sincerely,

Ilene Crawford
Associate Vice President for Academic Affairs

IC/jh

Cc: Bonnie Farley-Lucas, Director, Faculty Development
Jennifer Hudson, Faculty Development Associate
Sandra Bulmer, Dean, School of Health and Human Services
Elizabeth Keenan, Chair, Marriage and Family Therapy



FRIDAY, OCTOBER 21, 2016 (9:30-12:30)
THE IMPACT OF MORAL INJURY
AMONG VETTRANS: A WORKSHOP WITH
DR. EDWARD TICK

Edward Tick, Ph.D. is Director, and Co-Founder of Soldier's Heart. He is a psychotherapist for 41 years, researcher, author (of 6 books) and teacher! He is a tireless advocate for war-healing and peace-making, lecturing around the world and leading semi-annual educational, healing and reconciliation journeys to Viet Nam and Greece.

Going beyond symptom reduction and temporary relief, Dr. Tick will present a holistic and comprehensive view for healing the soul-level wounds of war. He draws from proven methods of psychology, and cross cultural wisdom.



Dr. Tick will be available for book signing following the workshop!

*HOW CAN WE BEST
UNDERSTAND AND
INTERVENE IN "SUICIDE-
EPIDEMIC" AMONG
VETERANS?*

*HOW DO WE BEST
UNDERSTAND ALL OF
WAR'S INVISIBLE WOUNDS
TO HEART, SOUL,
COMMUNITY AS WELL AS
THE HUMAN BRAIN?*

*AN EXCITING WORKSHOP
FOR EDUCATORS,
CLINICIANS AND STUDENTS
IN THE FIELD OF MENTAL
HEALTH SERVICES!*

Workshop is FREE, but pre-
registration is required
(deadline is **October 12, 2016**)
through Dr. Valerie Dripchak at
dripchakv1@southernnet.edu

CECs are offered for an
administrative fee of \$25.

Event Location and Time:
Engleman Building, A-120
Time: 9:30 am-12:30 pm
School of Health and Human
Services, Southern Connecticut
State University (SCSU)
Co-sponsored by the Faculty
Development Grant at SCSU

CRITICAL PATRIOTISM & SOCIAL JUSTICE:

Incorporating Nationality into Mental Health Systems



**Dr. Tracey
Laszloffy, Ph.D.,
LMFT**

Dr. Tracey Laszloffy received her Master's and Doctoral degrees in Marriage and Family Therapy from Syracuse University in New York. She has over 17 years of experience as a therapist and has been a Professor of Family Therapy within accredited MFT graduate programs.

Mental health systems around the world are heavily biased by the cultural assumptions of the United States. Rising nationalism limits awareness, inquiry and meaningful dialogue about alternative methods of healing. Dr. Tracey Laszloffy and Dr. Jason Platt will present and guide discussion on pedagogical and practice applications.



**Dr. Jason Platt,
Ph.D.**

Dr. Jason J. Platt is an Associate Professor and the Program Director of the Masters in International Counseling Psychology program at Alliant International University's Mexico City Campus. Dr. Platt earned his doctorate degree in Marriage & Family Therapy from Syracuse University and his Masters in Marriage & Family Therapy at Louisiana State University-Monroe.

Thursday, November 17, 2016

12:30 – 3 p.m.

ASC 301

FOR MORE INFORMATION,
CONTACT:

Dr. Rebecca Harvey
HarveyR7@SouthernCT.edu
(203) 392-7262

EVENT SPONSORS:

SCSU Faculty Development
Fund Grant
2016-2017

Social JUSTICE
WEEK
awareness. knowledge. action.



Southern Connecticut
State University

Levatino, Paul D.

From: Bier, Lisa
Sent: Thursday, July 13, 2017 11:28 AM
To: Levatino, Paul D.
Subject: RE: Library prividge

Hi Paul –

With Kanopy we moved from a title by title subscription to full access to the entire collection, which has sections devoted to Psychology, Race and Class, and Sociology, LGBT, Law and Criminal Justice, Human Rights, and more.

For databases, we added
Cochrane Database of Systematic Reviews
Cochrane Health Technology Assessments
Cochrane Methodology Register
PsychTests (Reviews and (partial) full text of tests, questionnaires, and other research instruments.)

I'm waiting to hear back from David Feinmark on the exact amount of money spent on books and the number of books purchased.

Lisa

From: Levatino, Paul D.
Sent: Thursday, July 13, 2017 10:22 AM
To: Bier, Lisa
Subject: RE: Library prividge

Hi,

Any added Library resources such as added journals, library hours, or services can be in a statement.

I sited that we refunded the kanopi system as opne thing. I imagine there are other social science things we can site.

Thank you, Paul

From: Bier, Lisa
Sent: Monday, July 10, 2017 4:12 PM
To: Levatino, Paul D. <levatinop1@southernct.edu>
Subject: RE: Library prividge

Hi Paul –I have kind of a standard format that I use to write these, but let me know if there's anything specific they need. When was the last accreditation- it may mean added since then, in which case I can write about the new library building.

Lisa

From: Levatino, Paul D.
Sent: Thursday, July 06, 2017 12:23 PM
To: Bier, Lisa
Subject: RE: Library prividge

Levatino, Paul D.

From: Bier, Lisa
Sent: Wednesday, July 19, 2017 2:47 PM
To: Levatino, Paul D.
Subject: RE: Library prividge

Hi Paul –

Book expenditure: \$1,946.42

Number of print book titles purchased: 42

This is a much lower number than usual because we had a shorter buying period due to the implementation of the new library catalog.

Lisa

From: Levatino, Paul D.
Sent: Wednesday, July 19, 2017 10:18 AM
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Greetings Lisa,

I hope your week is going well. Any word back on David Feinmark yet?

Thank you,
Paul

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Levatino, Paul D.

From: Bulmer, Sandra M.
Sent: Thursday, June 16, 2016 11:30 AM
To: Annette Madlock; O'Sullivan, Cynthia K.; Perumbilly, Sebastian A.; Evans, Marian A.; Unson, Christine G.; Robertson, Marc I.; Michaelsen, Diane E.; Flynn, Deborah P.; Hoffler, Steven J.; Zigmont, Victoria A.; Cook, Barbara A.; Harvey, Rebecca G.; Levatino, Paul D.; DeJarnette, Glenda; Lamberti, Mary P.
Cc: Strickland, Donna G.; Crawford, Ilene; Searcy, Yan D.; Bulmer, Sandra M.
Subject: Writing Retreat
Attachments: Mindful Writing Retreat SCSU.docx; BoiceCh1.pdf; BoiceCh.2Imagination.pdf; Boice Ch. 3 fluencypt1.pdf; Boice Ch.3 fluencypt2.pdf

Dear Writing Retreat attendees,

REMINDER.....

Location: Mercy by the Sea (Retreat Center)
Address: 167 Neck Rd., Madison, CT 06443
Phone number: (203) 245-0401
Dates: Saturday, June 18th – Monday, June 20th
Times: 9am – 5pm each day (complimentary lunch)
Blackboard Organization website: SCSU HHS Writing Retreat Group

We are very pleased that you will be attending the HHS writing retreat at Mercy by the Sea in Madison, CT. As a reminder, the retreat will begin on **Saturday, June 18th**. Your facilitator, Donna Strickland, will begin the program promptly at 9am, you will have a lunch each day at the center, and the program will end no later than 5pm.

We have 10 faculty who will attend the entire retreat and 5 additional faculty who will attend one or more days. Everyone will be in attendance for the first day. I will be there on Saturday morning to introduce Donna and make sure everything is in order with facilities and other needs. I will then leave you to enjoy your writing retreat with one another. It is my hope that this retreat will allow you to develop new skills, form new habits, and find your community writers who can continue to support you with your work into the future. This retreat should be a safe space for you to relax and confront your writing demons without judgement from your peers. Please commit to having an open mind and supporting one another throughout this weekend.

I have created a Blackboard Organization and you have been pre-enrolled as a co-leader. Donna Strickland has provided me with copies of 3 chapters from the Boice text that she will use as a framework for this retreat. Those chapters and the retreat schedule are available for you to view/download from the Blackboard website. I have also attached these documents to this message. Simply log-in and open Blackboard 9; then click on "MyOrganizations@SCSU" in the upper right corner of your screen. You should see "SCSU HHS Writing Retreat Group." You have been pre-enrolled as a co-leader so you can use this site to share documents and communicate with one during and after the workshop ends.

If your plans have changed since our last communication, please send me an update so that we are prepared for the exact number of attendees and lunch reservations.

Most sincerely,
Sandy

Sandra Bulmer, Ph.D

HHS Writing Group Meetings

Spring 2017

The following rooms are booked
every week from Feb 1 - May 5:

Mon: 2PM – 4PM
BULEY 222

Tues: noon – 2PM
Orlando House Conf. Room

Fri: noon – 2PM
BULEY 204

Come and write with us!



Southern Connecticut
State University

Sandra Bulmer, Ph.D.
DEAN, School of Health and Human Services

Dr. Paul Levatino
Department of Social Work
Southern Connecticut State University
501 Crescent Street
New Haven, CT 06515

April 20, 2017

Dear Paul,

This letter serves as official notice that you have been awarded **3 credits TBD** of scholarship re-assigned time to be used during the 2017-18 academic year, as part of your hiring package in the Marriage and Family Therapy program in the Department of Social Work. I have informed your Department Chairperson about your re-assigned time award. If you have not already done so, please work with your Chair to make necessary adjustments in your teaching schedule.

An electronic copy of your final report for your scholarship re-assigned time will be due to the Chair of the Scholarship Re-assigned Time Committee (SRTC), Dr. Mark Cameron at cameronm3@southernct.edu no later than the following dates:

- Fall semester reassigned time: Due February 15, 2018
- Spring semester reassigned time: Due September 1, 2018

I wish you the best with your research endeavors and look forward to hearing about your work.

Sincerely,

Sandra Bulmer
Dean, School of Health and Human Services

cc: Dr. Elizabeth Keenan, Department Chair

Levatino, Paul D.

From: announce-faculty <announce-faculty-bounces@lists.southernct.edu> on behalf of Musmanno, Karen E. <musmannok1@southernct.edu>
Sent: Thursday, November 10, 2016 8:53 AM
To: announce-faculty@lists.southernct.edu
Subject: Important Information Regarding Blackboard Learn
Attachments: copymaterials.pdf; ATT00001.txt

Dear Southern Faculty,

As you may have heard, Blackboard Learn will soon be undergoing a change. Specifically, we are moving away from our existing environment, hosted by the BOR, to our own Blackboard Learn server. The benefits of this change include receiving immediate access to updates, making our own decisions on tool availability as well as establishing our own policies and procedures.

We will remain on our existing system until Fall 2016 and Wintersession 2017 courses have completed and through the posting of Wintersession final grades.

While we are making every effort to create a seamless transition, we will be required to copy all content, submissions and users from one server to the other. This represents hundreds of gigs of data and will take time to complete. In order to begin archiving and migrating courses, we will shut off access to all courses--except Wintersession—on December 28th. Courses will then be migrated to the new server. All faculty content, student submissions and grades will be retained. Newest courses will be copied first and then we will move backwards until all courses through 2013 have been restored.

As we cannot guarantee when historical courses will be available, it is absolutely imperative that faculty teaching in the Spring 2017 session copy their content now (see attached instruction sheet). You do not need to make changes to the content, you simply need to copy before December 28th. In this way, when you login to the new server on January 2, you will have access to your spring course content, and be able to change due dates and edit content as needed. Older courses will appear as soon as they are copied over.

More communications will be sent as we near the transition dates.

Thank you.

Karen Musmanno
Systems Manager
Southern Connecticut State University
203/392-5116

Levatino, Paul D.

From: Guy, Claudia P.
Sent: Wednesday, October 05, 2016 1:35 PM
To: Abdelsayed, Wafeek H.; Adams, Gregory A.; Arafeh, Sousan; Aronson, Barbara; Axtell, Robert S.; Barnes, Ericka C.; Bogel, Gayle A.; Brancazio, Lawrence; Breese, Steven; Breny, Jean; Breslin, Vincent T.; Brin, Leon Q.; Brown, Alan D.; Bulmer, Sandra M.; Buterbaugh, Kevin N.; Cardone, Resha S.; Clark, Aaron S.; Crawford, Sarah C.; Cusato, Susan H.; deLisle, Lee J.; Dombrowski, Christine R.; Enjalran, Matthew; Eren, Ruth I.; Fluhr, Nicole; Flynn, Deborah P.; Foss-Kelly, Louisa L.; Gardella, Lorrie G.; Generali, Margaret M.; Grace, Sean P.; Graves, Scott M.; Greengröss, Steven A.; Groskreutz, Mark P.; Hartog, Martin D.; Hauselt, William J.; Hegedus, Stephen J.; Horch, Elliott P.; Judge, Bonnie; Kim, Hak Joon; Koehler, Catherine M.; Labas, Gladys; Lancor, Lisa B.; Levatino, Paul D.; Lin, Yi-Chun T.; Liu, Yan Q.; Lopez-Velasquez, Angela M.; MacGregor, James F.; Madonia, Peter; Marchant-Shapiro, Theresa; McCullagh, Jennifer A.; McDaniels, Cynthia; Mercurio, Mia L.; Michaelson, Diane E.; Misasi, Sharon P.; Mock, Jeffery B.; Nakamura, Byron J.; O'Sullivan, Cynthia K.; Paddock, Troy; Panichas, Patricia M.; Parrish, Timothy L.; Parzych, Jennifer L.; Phillips, Janet; Podnar, Hrvoje; Purdy, Mary H.; Randall, Regine E.; Rebesch, Lisa; Rofuth, Todd W.; Sassu, Kari A.; Shea, Michael H.; Sierpe, Eino; Swartz, Daniel R.; Talhelm, Melissa A.; Tamura, Ronald B.; Thorson, James A.; Verplaetse, Loretta S.; Villani, Christine J.; Webb, Jeffrey A.; Weiss, Deborah M.; Weng, Miaowei
Cc: Broadbridge, Christine C.; deLisle, Lee J.
Subject: Additional DegreeWorks Training Provided by the Registrar

Dear Graduate Coordinators and Chairs,

Please see e-mail below from the University Registrar. Please contact them with any questions regarding Degree Works training as well as information entered for your programs and students.

Thank you.

Dr. Christine C. Broadbridge
Dean, School of Graduate Studies, Research, & Innovation

=====

This is to let you know that we have scheduled two additional Degree Works training sessions. The two sessions are for Graduate Coordinators, Graduate Advisors, and any member of the Graduate Council who have missed or would like to get a refresher on Degree Works and the Student Education Plan. Ebonee is conducting the training and here is the information:

October 11, Morrill Hall-Room 13, Time: 3:15-4:30 pm
October 13, Buley Library-Room 206, Time: 10-11 am

In addition to the two training sessions, training material can be found on the EM website:

<https://www.southernct.edu/enrollment-management/technology.html>

Please share this information as needed.

Best Regards,

Siham Doughman
University Registrar

Claudia P. Guy
Administrative Assistant
School of Graduate Studies
Southern CT State University
501 Crescent Street, EN B 110
New Haven, CT 06515
Tel. 203-392-5236; FAX 203-392-5235
Email: GuyC1@southernct.edu

Levatino, Paul D.

From: Bier, Lisa
Sent: Thursday, July 13, 2017 11:28 AM
To: Levatino, Paul D.
Subject: RE: Library prividge

Hi Paul –

With Kanopy we moved from a title by title subscription to full access to the entire collection, which has sections devoted to Psychology, Race and Class, and Sociology, LGBT, Law and Criminal Justice, Human Rights, and more.

For databases, we added
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PsychTests (Reviews and (partial) full text of tests, questionnaires, and other research instruments.)

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Dissertation & Thesis Writing WORKSHOP

Session A

JUNE 5-8
6 p.m.-9 p.m.

Academic Success Center
3rd floor, Buley Library

Having trouble with your thesis or dissertation? *Need help* developing your main idea, focusing your research, writing your proposal, or actually writing the document? Take advantage of this *workshop*, where a faculty member can assist you with *moving* your project forward, no matter what stage it's at.

• PRE-REGISTER: by email to wacc@southernct.edu

• FOR MORE INFORMATION, CONTACT:
Elizabeth Kalbfleisch & Lynn Houston
wacc@southernct.edu • 845-541-6761

JUNE 26-29
6 p.m.-9 p.m.

Academic Success Center
3rd floor, Buley Library

SPONSORED BY:

- School of Graduate Studies, Research, & Innovation
- Academic Success Center
- Writing Center



Southern Connecticut
State University

Levatino, Paul D.

From: GSRI Submissions
Sent: Thursday, February 23, 2017 4:25 PM
Cc: Phillips, Janet; Enjalran, Matthew; Levine, David A.; Grace, Sean P.; Thorson, James A.; Webb, Jeffrey A.; Weiss, Deborah M.; Lancor, Lisa B.; Generali, Margaret M.; Shea, Michael H.; Greengross, Steven A.; Labas, Gladys; Heidkamp, Christian P.; Swartz, Daniel R.; Paddock, Troy; Kim, Hak Joon; Levatino, Paul D.; Brin, Leon Q.; Rebesch, Lisa; Buterbaugh, Kevin N.; Brancazio, Lawrence; Breny, Jean; Tamura, Ronald B.; MacGregor, James F.; Keenan, Elizabeth; Adams, Gregory A.; Tamura, Ronald B.; Lin, Yi-Chun T.; Cardone, Resha S.; Horch, Elliott P.; Judge, Bonnie; Crawford, Sarah C.; Cusato, Susan H.; Barnes, Ericka C.; Purdy, Mary H.; McCullagh, Jennifer A.; Podnar, Hrvoje; Foss-Kelly, Louisa L.; Sassu, Kari A.; Parzych, Jennifer L.; Mock, Jeffery B.; Parrish, Timothy L.; Villani, Christine J.; Gregory, Jess L.; Madonia, Peter; Yavuz, Olcay; Fluhr, Nicole; Talhelm, Melissa A.; Graves, Scott M.; Koehler, Catherine M.; Axtell, Robert S.; Misasi, Sharon P.; Panichas, Patricia M.; Nakamura, Byron J.; Bogel, Gayle A.; Bielefield, Arlene C.; Levatino, Paul D.; Clark, Aaron S.; Hartog, Martin D.; O'Sullivan, Cynthia K.; Aronson, Barbara; Marchant-Shapiro, Theresa; Hauselt, William J.; Flynn, Deborah P.; Randall, Regine E.; deLisle, Lee J.; Archambault, Mary Jo; Gardella, Lorrie G.; Michaelsen, Diane E.; Brown, Alan D.; Lopez-Velasquez, Angela M.; Groskreutz, Mark P.; Eren, Ruth I.; Mercurio, Mia L.; Lin, Yi-Chun T.; Weng, Miaowei; Verplaetse, Loretta S.; Dombrowski, Christine R.; Bulmer, Sandra M.; Breese, Steven; Hegedus, Stephen J.; Kalk, Bruce H.; Petto, Christine M.; Newton, Deborah A.; Searcy, Yan D.
Subject: GSRI ANNOUNCEMENTS

Good afternoon,

Hope everyone is enjoying their spring semester and looking forward to the warm weather that will be coming!
There are **3 important announcements**:

1. The Graduate Research Fellowship (GRF) & Graduate School Graduate Assistantship (GSGA) Applications:

- Available on the GSRI website for the Academic Year 2017-18 here: <https://www.southernct.edu/academics/graduate/research/student-research/graduatefellowships.html>
- Deadline is **Friday, March 10th**
- GSGA applications are submitted by faculty for GA positions, but GRF applications are submitted by graduate students

2. The Graduate Study/Innovation Space:

- The study space is now open on the 4th floor of the Buley Library, BU438
- The space is open during regular library hours, which you can see here: <http://libguides.southernct.edu/hours>
- You can also reserve the room here: <http://southernct.libcal.com/booking/grad>
- Window markers are also available for creative, interactive learning at the GSRI Office located on the same floor, BU444-448

3. Graduate Student Research and Creative Activity Conference:

- This is the first annual conference of its kind, scheduled for **Tuesday, May 9th, 2017 5:00-8:30pm**
- This conference was created to showcase graduate student research, gain professional development, and create a social network within the graduate community
- Conference organizers are still looking for graduate student volunteers to help review abstract submissions; please contact Sterling White (whites31@southernct.edu) or Heather Wildman (wildmanh1@southernct.edu) if interested
- Deadline for abstract submissions is **Friday, March 31, 2017**, you can submit your abstract here: <http://southernct.edu/gradconf>
- Please feel free to spread the word to fellow colleagues, you can download and print the flyer here: <https://www.southernct.edu/academics/graduate/research/student-research/Graduate%20Conference%20flyer.pdf>

Navigate this Section

Southern Connecticut State University (/) > Counseling Services (/counseling-services/) > Programs and Workshops

PROGRAMS AND WORKSHOPS



University Counseling Services offers a wide variety of workshops, programs, trainings, and special events throughout the year. Programs are designed to promote a supportive campus community and to boost your coping, stress management, and interpersonal skills, so that that you be confident and successful in all areas of your life.

CUSTOM PROGRAMS

If you would like us to help you develop a specific program for your club or group, please contact our Outreach Coordinator, Denise Zack (mailto:zackd1@southernct.edu), at least 2-3 weeks in advance of the planned program.

JOIN ONE OF FIVE MINDFUL LIFE COACHING WORKSHOP SERIES STARTING LATE FEBRUARY/EARLY MARCH 2017:

Workshop #1 Mondays: 11:00am - 12:30pm

Workshop #2 Tuesdays: 2:00pm - 3:30pm

Workshop #3 Tuesdays: 5:00pm - 6:30pm

Workshop #4 Thursdays: 9am - 10:30pm

Workshop #5 Fridays: 10:00am - 11:30am

All mindfulness sessions are FREE!!!

MINDFUL LIFE COACHING WORKSHOP SERIES

What is mindfulness and how can it help you? Simply put, mindfulness is that practice of being where your feet are. It is the skill of focusing intentionally in the present moment and accepting it without judgment. It teaches you how to take better care of yourself and participate fully in improving your overall well-being and quality of life. Here at SCSU, we offer an eight-week mindfulness workshop series each semester. Our goal is to help you get yourself into a more centered and mindful place, and to see the benefits that mindfulness can bring to your life.

Benefits of Mindfulness:

- Decreased stress and anxiety
- Increased life satisfaction
- Increased productivity and concentration
- Improved relationships—personally and professionally
- Increased emotional regulation
- Increased cognitive insight

- Increased compassion for self and for others
- Increased patience
- Increased critical thinking

PLEASE CONTACT: ZACKD1@SOUTHERNCT.EDU OR MERCADON1@SOUTHERNCT.EDU FOR MORE INFORMATION OR TO JOIN!

For additional information and supplemental course materials click here (<https://www.southernct.edu/counseling-services/Mindfulness.html>).

CAMPUS CONNECT

Campus Connect provides gatekeepers with state-of-the-art training which addresses more than just statistics and facts about suicide. Through the use of experiential exercises and frank discussion about gatekeepers' own fears, Campus Connect prepares gatekeepers for the anxiety-provoking situation of interacting with a suicidal student and allows gatekeepers to overcome the obstacles that often leave a student in crisis feeling misunderstood, judged, invalidated, and dismissed. Through connection, Campus Connect gatekeepers can assuage the feelings of isolation of a suicidal student and allow the student to more fully benefit from referral and connection to professional resources.

Introduction

Designed specifically for a college/university community, Campus Connect is an experiential training focused on enhancing gatekeepers' knowledge, awareness, and skills concerning college student suicide. Beyond increasing gatekeepers' knowledge about students in a suicidal crisis, emphasis is placed on developing empathic listening skills, communication skills, and the ability to compassionately and directly ask students about their suicidal thoughts. Moreover, through increased awareness of their own emotional reactions, Campus Connect gatekeepers are able to more effectively respond to students' emotional needs and increase the likelihood of a meaningful connection with appropriate professional resources. In addition to enhanced ability in responding to students in a suicidal crisis, the skills learned in Campus Connect training will enable gatekeepers to respond caringly and effectively to students experiencing a wide range of emotional crises.

Gatekeeper Training

Campus Connect is a three-hour, interactive training program designed for use with a wide variety of campus personnel (e.g., faculty, residence life staff, academic advisors, health center staff, etc.). A Campus Connect gatekeeper training session includes:

- Review of college student suicide statistics and facts
- Discussion of suicide myths and warning signs
- Instruction on how to ask students if they are thinking about suicide and how to refer students to mental health professionals
- Review of effective communication and relationship-building skills
- Discussion of typical emotional reactions experienced both by students in crisis and responding gatekeepers
- Participation in four experiential exercises
- Participation in a guided group role play Contact the Counseling Center to schedule a training for your group.

The program and timeframe can be tailored to meet your needs of your group.

Southern Connecticut State University
501 Crescent Street
New Haven, CT 06515

Phone: (203) 392-SCSU

Facebook (<https://www.facebook.com/southernct>)

Twitter (<https://twitter.com/scsutweet>)

Instagram (<https://instagram.com/scsugram>)

[Map / Directions \(/about/directions.html\)](#) | [Directories \(http://directory.southernct.edu/\)](http://directory.southernct.edu/) | [Feedback \(/feedback.html\)](#)

© (<http://a.cms.omniupdate.com/10?skin=southernct&account=main&site=www&action=de&path=/counseling-services/programs-and-workshops.pcf>) 2017 Southern Connecticut State University.

Big changes coming to Banner and reporting tools!

System Office Initiatives:

If you use Banner or Brio reports, you will want to know about the forthcoming changes. The Banner initiative is called **Banner Modernization and Standardization** and is nicknamed with the initials **BMS**. The reporting initiative is nicknamed **WebFOCUS** after the name of the product. These System Office (BOR) initiatives are meant to bring a plethora of future facing benefits to all of the member institutions of the Connecticut State Colleges & Universities system (CSCU).

BMS Requires Transformation of Reporting Tools:

The existing reporting tools, SQR and Brio, will not be included with **BMS**. The System Office's selected reporting tool, **WebFOCUS**, will take their place in BMS. The functionality provided by the existing reporting tools will need to be transferred to the new reporting tool. A collaborative effort has begun between SCSU-IT, which is developing System Administration capabilities for **WebFOCUS**, and stakeholders, who need to develop Application Administration capabilities in **WebFOCUS**. This will be an arduous task after more than two decades of experience with the old tools. The focus will be on the most critical reports.

- SQRs are scheduled for retirement by October 1, 2017
- Brio reports are scheduled for retirement by November 1, 2017

BMS implementation nicknamed the "Lift & Shift":

BMS Lift Scheduled for November 10, 2017:

Banner is scheduled to move from SCSU's data center to the Ellucian Cloud, which is powered by Amazon Web Services (AWS). After the lift, there will be five separate instances of Banner in the Ellucian Cloud. One for each of the four Universities and one for the twelve community colleges. Some identified benefits of the Ellucian Cloud include a more resilient and secure environment leading to improved Disaster Recovery capabilities.

BMS Shift-A = Modernization

Modernization will include upgrading and staying current on the most recent versions of Ellucian products and the implementation of several new products. This includes shifting to Banner 9 for improved administrative and student experience with more flexibility to 'extend' Banners capabilities without customizing code. Additional products will include Ellucian Mobile, Ellucian Content Management (document imaging, management and workflow) to name a few.

BMS Shift-B = Standardization

Standardization is meant to use the most appropriate processes and functionality that comes with Banner 9 and in special situations customizations that add demonstrable value for all of CSCU's institutions. The Standardization will extend to data with input from the IR group to facilitate CSCU wide, comprehensive reporting. All of this is meant to achieve greater consistency and efficiency within CSCU.

For more information about BMS, please visit the System Office's site devoted to the initiative at: <http://cscu.ct.edu/it/bms/>

Levatino, Paul D.

From: announce-campus <announce-campus-bounces@lists.southernct.edu> on behalf of SCSU Announcements <scsuannounce@southernct.edu>
Sent: Tuesday, November 15, 2016 9:49 AM
To: "announce-student@lists.southernct.edu" (announce-student@lists.southernct.edu)
Cc: announce-campus@lists.southernct.edu
Subject: Social Justice Week: Today's Events
Attachments: ATT00001.txt



TODAY'S EVENTS

Tuesday, November 15

It's On Us: Social Justice Week Fest

Sponsored by Violence Prevention, Victim Advocacy and Support Center

11:00am -1:00pm

Moore Fieldhouse Lobby

Please join us for interactive games, prizes and information on violence prevention. Learn about the "It's On Us" campaign, which is aimed at raising awareness, encouraging students to take a stand against sexual violence, and helping to create a campus of safety and respect

The Human Library Project

Sponsored by Department of Sociology

11:00am- 5:00pm

ASC Ballroom Reception Area

Don't judge a book by its cover. The Human Library is an event that allows you to check out a human "book" to hear about a fellow Owl's struggles and successes in dealing with prejudice, stigma and discrimination. This event will have a wide variety of "books" for you to read that represent the resiliency and courage of the human spirit!

Documenting the Struggle: The Use of an Image Sharing Platform for the Development and Management of a Visual Library on Social Justice Activism

1:00pm- 2:00pm

ASC 301

Join Professor Eino Sierpe for a presentation and discussion of the development and management of the Social Justice Library as a community resource and visual archive on social justice.

Nursing Practice Working with Families: Social Justice Issues

Sponsored by the Nursing Department

12:30pm-2:30pm

EN B121

Southern senior nursing students will present their research papers about Family Health Nursing and the social justice issues that healthcare practitioners experience while caring for families.

Self-Sustaining Southern: Reduce, Reuse, Recycle

Sponsored by the Offices of Residence Life and Sustainability

1:00pm- 3:00pm

Farnham Programming Space

Join the Offices of Residence Life and Sustainability on America Recycles Day to learn how to do your part to reduce, reuse and recycle and create a sustainable Southern Community. Come learn about the cool initiatives on campus that impact the community at large.

The Way We Talk

Sponsored by the Communication Disorders Department

4:30pm – 6:00pm

ASC Theater

Join the Communication Disorders Department and Dr. Hillary Harper for a screening of *The Way We Talk*, a personal documentary intimately centered around a support group for people who stutter on their journey toward self-acceptance. As the film director confronts his own stuttering, he reflects on how the way he talks has shaped his identity and family story.

Living in Your Skin

Sponsored by Zeta Phi Beta Sorority, Inc.

5:00 PM- 7:00 PM

ASC 201

Everyday minorities fight a war, not only in our skin but also in the communities in which we live, work and play. With the rising number of injustices that we see and experience, this event will provide a platform for people to share their personal journeys, to live in their skin, and to join together in the struggle for justice.

NDN Country and Indigenous Issues Today: Why They Matter to You

Sponsored by the Women's Studies Department

5:00pm- 7:30pm

ASC 301

This event seeks to showcase NDN (Indian) and Indigenous people's lives today, with a focus on contemporary issues indigenous people face. Come learn about and celebrate Indigenous people's heritages through a "mini pow-wow" of table stations, a panel discussion, and a native song and dance demonstration.

Coming to the Table (CANCELLED)

Sponsored by NAACP

6:00pm- 7:30pm

ASC Theatre

"Come to the Table" for an open and honest discussion led by a moderator and panelists from SCSU's multicultural and religious organizations. This program will provide a space to come together to establish peaceful, respectful, and open-minded communication on the issues facing people of all backgrounds in order to bridge the gaps between them.

Conscious Capitalism:

Finding Higher Purpose in Business and Academia

6 – 8 p.m.

Southern on the Green, 900 Chapel St., New Haven

Conscious Capitalism is a way of thinking about capitalism and business that better reflects where we are in the human journey, the state of our world today, and the innate potential of business to make a positive impact on the world. SCSU and the Regional Water Authority will host this panel discussion with Larry Bingaman, president and CEO of the RWA; Denise DeGrigoli, business strategist, author and talk show host; and Charlie Yang, professor, SCSU School of Business

You Don't Know Me Until You Know Me (Signature Event)

Sponsored by the Social Justice Week Committee

7:30pm – 9:00pm

ASC Ballroom

Dr. Mykee Fowlin takes the audience on an experiential journey, combining both his professional acting talents and his psychological training. His mission is to create an atmosphere of worldwide inclusion, not just tolerance, towards all people. He uses many of his gifts – humor, performance art, poetry, storytelling, psychology, theatrical monologues, and his personal journey – to create a moving experience for all who are open to this evolution!

ONGOING

Images of America Exhibit

Sponsored by Multicultural Center

9am-4pm

Lyman Center

Exhibit will be displayed from Monday, October 14th - Friday, December 16th

Designed to teach tolerance, diversity, and unity, the Images of America exhibit is a collection of original African-American artifacts and memorabilia from the period of slavery until the Civil Rights Movement of the 1960's.

We Need Social Justice Because...

Department of Sociology/Women's Studies

Drop by the Department of Sociology to complete the sentence "We Need Social Justice because..." as we create an organic representation of the importance of social justice to students at Southern. Treats provided in exchange for your time and creativity.

Identity to Serenity

Sponsored by Brownell Hall

Throughout the week, Brownell Hall will travel through campus to discuss the meaning of identity with the campus community and participants will have an opportunity to contribute to the making of a film. The film will celebrate the different identities that make up the Southern community.

Discrimination Project

Department of Psychology

EN D069A

Students in the Social Psychology of Prejudice course gathered anonymous responses from the SCSU community regarding experiences of discrimination. Swing by the Psychology Department to view their wall hanging that represents these different experiences.

Buley Library Display

In recognition of Native People's Month, Buley Library will have a display featuring books and other resources that highlight the contemporary issues facing indigenous groups in the United States. Grab a cup of coffee in the Owl's Perch and check it out!

Adopt-A-Family

The Annual Adopt-A-Family Food Drive will begin on Tuesday, November 1st and run through Friday, November 18th! Participate in this university-wide service event, by picking up an Owl's Care bag and/or a box to fill with donated non-

perishable food items. Donation boxes and tote bags are available in the Office of Student Involvement and Leadership Development (ASC 212) and the Dean of Student Affairs Office (Engleman A 106). This year our collection will be donated to Family Centered Services of CT and the Mobile Food Pantry, benefiting Southern Owls!

Levatino, Paul D.

From: announce-campus <announce-campus-bounces@lists.southernct.edu> on behalf of SCSU Announcements <scsuannounce@southernct.edu>
Sent: Wednesday, November 16, 2016 9:01 AM
To: "announce-student@lists.southernct.edu" (announce-student@lists.southernct.edu)
Cc: announce-campus@lists.southernct.edu
Subject: Social Justice Week: Today's Events
Attachments: D646584C-D7F6-4BDA-9390-BD91BB8889B5.png; ATT00001.txt



TODAY'S EVENTS

Wednesday, November 16

Community Service Fair

Sponsored by the Office of Student Involvement and Leadership Development

11:00am- 2:00pm

ASC 216

Come learn about the variety of service opportunities available to you. Meet community leaders and non-profit representatives to network for a good cause!

It's On Us!

Sponsored by Violence Prevention, Victim Advocacy and Support Center

11:00am-1:00pm

MFH Lobby

Visit VPAS Peer Educators to complete the sentence "It's On Us...." and help promote a healthy, safe, respectful campus for all. Get your picture taken and show your support!

Film and Discussion: "Journey to the Bottom of the n-Word"

Sponsored by the Multicultural Center

12:00pm-1:30pm

ASC Theatre

The film is a collection of narratives from a range of people across America about their thoughts, feelings and experiences with the n-word and whether its growing use might lead to it becoming the new standard reference for Americans of black African descent. Join Professor Frank Harris as he facilitates the discussion.

Wellness Wednesday – Social Justice and Health

Sponsored by the Wellness Center

12:00pm-2:00pm

ASC Plaza Level - Student Center

The availability of food and good nutrition are public health and social justice issues on our campus and in our community. Stop by to learn more about food recovery, food pantries, and other initiatives to decrease food insecurity.

The Literacy Crisis and Poverty: A Community Approach to Intervention

Sponsored by the Psychology Department

12:00pm- 2:00pm

ASC PLAZA LEVEL

Poverty plays a significant role in the literacy crisis that exists in New Haven and local communities. Children from lower-socioeconomic backgrounds enter school with large gaps in literacy skills, which widen as they progress through school. There are many ways SCSU students can help combat this literacy crisis.

Teaching Social Justice

Sponsored by the Office of Faculty Development

1- 2 PM

EN B111

This session will explore professors' roles in promoting social justice both in and out of the classroom. Participants will explore their own identities and positions of privilege, discuss the importance of empathy, and sample some classroom facilitation strategies that contribute to social justice discourse.

Cross the Line

Sponsored by Public Health Society

1:00pm- 2:00pm

EN B121

Don't miss this powerful and interactive activity that will build awareness of bullying. Participants will learn about themselves, reflect on their past experiences, and identify ways to create a bully-free environment in the future.

A World Without Borders: Migration, Refugees, and Just Social Order

Sponsored by Philosophy Department

2:00pm- 4:00pm

ASC Theatre

An unprecedented 65.3 million people around the world have been forced from home. Among them are nearly 21.3 million refugees, over half of whom are under the age of 18" (UNHCR 2016). What are our ethical obligations to these people? Should we welcome them or should we build walls to keep them out? Come hear a panel of philosophers and ethicists discuss these issues.

What is YOUR Carbon Footprint, and WHY Does It Matter?

Sponsored by the Philosophy Department

5:00pm- 6:00pm

EN D227

Environmental Justice is Social Justice! Join professors from the Philosophy Department along with IDS students taking Human Flourishing in the 21st Century to find out your daily carbon footprint and discuss why it matters!

Annual Expressions of Social Justice Talent Show

Sponsored by Multicultural Center

7:30pm – 11:00pm

ASC Ballroom

Join us as SCSU students perform poetry, songs, and dances and take the opportunity to address some of the critical topics of diversity and social justice impacting our community that they're most passionate about.

Behind the Mask

Sponsored by West Campus Residence Hall

8:30pm - 9:30pm

West Campus Residence Complex - Main Lobby

Join West Campus RA's Joey and Hannah to decorate your own mask and engage in a conversation about stereotypes, labels, and microaggressions. Snacks will be provided!

ONGOING

Images of America Exhibit

Sponsored by Multicultural Center

9am-4pm

Lyman Center

Exhibit will be displayed from Monday, October 14th - Friday, December 16th

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Levatino, Paul D.

From: announce-campus <announce-campus-bounces@lists.southernct.edu> on behalf of SCSU Announcements <scsuannounce@southernct.edu>
Sent: Thursday, November 17, 2016 9:18 AM
To: "announce-student@lists.southernct.edu" (announce-student@lists.southernct.edu)
Cc: announce-campus@lists.southernct.edu
Subject: Social Justice Week: Today's Events
Attachments: D646584C-D7F6-4BDA-9390-BD91BB8889B5.png; ATT00001.txt



TODAY'S EVENTS

Thursday, November 17

Advocacy, Activism & Social and Political Change

Sponsored by Student Conduct and Civic Responsibility

11:00 am – 12:00 pm

ASC 201

Do you want to make a difference but you don't know where to start? Not sure how to turn your passion into action? Join a spirited conversation on the ways in which individuals and groups affect the social and political climate while working to create change. No knowledge or experience required!

Social Justice Poster Presentation

Sponsored by INQ and Peer Mentor Patricia Larson

11 AM- 2 PM

ASC 303/305

Students have learned to examine questions on varying social justice topics from different perspectives. They will be presenting their findings from topics of their interest from several angles. We will serve light refreshments as well.

It's On Us PSA: SCSU

Sponsored by Violence Prevention, Victim Advocacy and Support Center

11am-2pm

ASC Theater

Come join VPAS to be a part of SCSU's very own "It's On Us" public service announcement filming.

PB&J for the Homeless

Sponsored by Programs Council

12:00pm-2:00pm

EN B121

Join Programs Council for their weekly PB&J but this week we have a twist! This week, we are going to also be making sandwiches that we will be donating to Homeless Shelters and the Soup Kitchens in the area. Find out more ways to give back and help out those in need!

It's On Us!

Sponsored by Violence Prevention, Victim Advocacy and Support Center

2pm-4pm

ASC Plaza Level

Visit VPAS Peer Educators to complete the sentence "It's On Us...." and help promote a healthy, safe, respectful campus for all. Get your picture taken and show your support!

Critical Patriotism & Social Justice: Incorporating Nationality into Mental Health System

Sponsored by Marriage and Family Therapy Program and Department of Social Work

12:30pm-3:00pm

ASC 301

Mental health systems around the world are heavily biased by the cultural assumptions of the U.S. Rising nationalism limits awareness, inquiry and meaningful dialogue about alternative methods of healing. Dr. Tracey Laszloffy and Dr. Jason Platt will present and guide discussion on pedagogical and practice applications.

Film Screening: "Incarcerating US"

Sponsored by the Sociology Department

ASC Theatre

3:30pm- 5:30pm

"Incarcerating US" tells the story of America's broken criminal justice system through the eyes of those who created it, those who have suffered through it, and those who are fighting to change it.

Open Forum on Underrepresented Communities on Campus

Sponsored by the Muslim Student Association, Black Student Union and NAACP

5:00pm- 7pm

EN B121

Please join the Muslim Student Association, NAACP, and BSU as we come together on a diverse but mutual platform to discuss the atrocities that people from underrepresented communities are experiencing around the world. Refreshments will be served.

Step Afrika! (Signature event)

Sponsored by the Social Justice Week Committee

Lyman Center

7:00pm – 9:00pm

Step Afrika! was founded in 1994 as the first professional company dedicated to the tradition of stepping. It now ranks as one of the top ten African American dance companies in the United States. The Company blends percussive dance styles practiced by historically African American fraternities and sororities, African traditional dance and influences from a variety of other dance and art forms. Performances are much more than dance shows; they integrate songs, storytelling, humor, and audience participation. The blend of technique, agility, and pure energy makes each performance unique and leaves the audience with their hearts pounding.

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9am-4pm

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EN D069A

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Levatino, Paul D.

From: Guy, Claudia P.
Sent: Wednesday, October 05, 2016 1:35 PM
To: Abdelsayed, Wafeek H.; Adams, Gregory A.; Arafah, Sousan; Aronson, Barbara; Axtell, Robert S.; Barnes, Ericka C.; Bogel, Gayle A.; Brancazio, Lawrence; Breese, Steven; Breny, Jean; Breslin, Vincent T.; Brin, Leon Q.; Brown, Alan D.; Bulmer, Sandra M.; Buterbaugh, Kevin N.; Cardone, Resha S.; Clark, Aaron S.; Crawford, Sarah C.; Cusato, Susan H.; deLisle, Lee J.; Dombrowski, Christine R.; Enjalran, Matthew; Eren, Ruth I.; Fluhr, Nicole; Flynn, Deborah P.; Foss-Kelly, Louisa L.; Gardella, Lorrie G.; Generali, Margaret M.; Grace, Sean P.; Graves, Scott M.; Greengröss, Steven A.; Groskreutz, Mark P.; Hartog, Martin D.; Hauselt, William J.; Hegedus, Stephen J.; Horch, Elliott P.; Judge, Bonnie; Kim, Hak Joon; Koehler, Catherine M.; Labas, Gladys; Lancor, Lisa B.; Levatino, Paul D.; Lin, Yi-Chun T.; Liu, Yan Q.; Lopez-Velasquez, Angela M.; MacGregor, James F.; Madonia, Peter; Marchant-Shapiro, Theresa; McCullagh, Jennifer A.; McDaniels, Cynthia; Mercurio, Mia L.; Michaelsen, Diane E.; Misasi, Sharon P.; Mock, Jeffery B.; Nakamura, Byron J.; O'Sullivan, Cynthia K.; Paddock, Troy; Panichas, Patricia M.; Parrish, Timothy L.; Parzych, Jennifer L.; Phillips, Janet; Podnar, Hrvoje; Purdy, Mary H.; Randall, Regine E.; Rebesch, Lisa; Rofuth, Todd W.; Sassu, Kari A.; Shea, Michael H.; Sierpe, Eino; Swartz, Daniel R.; Talhelm, Melissa A.; Tamura, Ronald B.; Thorson, James A.; Verplaetse, Loretta S.; Villani, Christine J.; Webb, Jeffrey A.; Weiss, Deborah M.; Weng, Miaowei
Cc: Broadbridge, Christine C.; deLisle, Lee J.
Subject: Additional DegreeWorks Training Provided by the Registrar

Dear Graduate Coordinators and Chairs,

Please see e-mail below from the University Registrar. Please contact them with any questions regarding Degree Works training as well as information entered for your programs and students.

Thank you.

Dr. Christine C. Broadbridge
Dean, School of Graduate Studies, Research, & Innovation

This is to let you know that we have scheduled two additional Degree Works training sessions. The two sessions are for Graduate Coordinators, Graduate Advisors, and any member of the Graduate Council who have missed or would like to get a refresher on Degree Works and the Student Education Plan. Ebonee is conducting the training and here is the information:

October 11, Morrill Hall-Room 13, Time: 3:15-4:30 pm
October 13, Buley Library-Room 206, Time: 10-11 am

In addition to the two training sessions, training material can be found on the EM website:

<https://www.southernct.edu/enrollment-management/technology.html>

Please share this information as needed.

Best Regards,

Siham Doughman
University Registrar

Claudia P. Guy
Administrative Assistant
School of Graduate Studies
Southern CT State University
501 Crescent Street, EN B 110
New Haven, CT 06515
Tel. 203-392-5236; FAX 203-392-5235
Email: GuyC1@southernct.edu