

**SCSU Office of International Education**  
**Faculty-Led Program Abroad Application**  
**ROME (PCH)**

**June 22– July 6, 2024**

**Deadline to apply: February 15**

Please return this completed application to the Office of International Education at SCSU, Engleman Hall Room A-220, 501 Crescent Street, New Haven, CT 06515 with your **\$1,800 deposit** (see instructions at page footer).

*\*A deposit is NOT a guarantee of acceptance and **non-refundable** unless the application is rejected by the program Director. All decisions regarding admissions are made by the Program Director(s). The Program Director will review application and render a decision regarding admission in writing within 14 days. If student is accepted, the deposit is used to purchase program airfare and becomes non-refundable. The deposit will only be refunded if applicant is notified that they have not been admitted. **By submitting this application with my deposit, I acknowledge that I understand this deposit placement and refund policy.***

**Essential Eligibility Criteria:**

Participants Must:

- Be 18 years of age or older;
- Be punctual and manage time, alarms, etc., accordingly;
- Be able to manage all personal care and mobility independently;
- Be able to navigate a train/subway station, and board a train from a platform independently (Many train stations are multilevel without escalators/elevators, requiring the use of staircases);
- Manage personal caloric intake and hydration necessary to endure sustained periods of activity and excessive heat;
  - o Daily steps can exceed 20,000
  - o Previous programs have experienced temperatures in excess of 105°
  - o Air-conditioning is not prevalent
- Be able to comprehend, retain, and follow complex directions;
- Manage any food restrictions independently, and find alternatives as needed;
- Maintain an international phone plan (with data) and monitor WhatsApp for the duration of the program.

**PERSONAL INFORMATION**

Full legal name (**as it appears on your passport**):

\_\_\_\_\_

(First)

\_\_\_\_\_

(Middle)

\_\_\_\_\_

(Last)

DOB (mm/dd/yyyy): \_\_\_\_\_ Current University: \_\_\_\_\_

Student ID Number: \_\_\_\_\_ Major(s)/Minor(s): \_\_\_\_\_

Are you a tuition waiver recipient?  Yes  No

**\*\*Deposit must be made online in the Touch Net store at the following website:**

[https://secure.touchnet.net/C21400\\_ustores/web/store\\_main.jsp?STOREID=9&SINGLESTORE=true](https://secure.touchnet.net/C21400_ustores/web/store_main.jsp?STOREID=9&SINGLESTORE=true)  
staff would be happy to assist you with the online deposit (visit us in EN A - 220).

Anticipated Date of Graduation (mm/yyyy): \_\_\_\_\_ Current GPA: \_\_\_\_\_

Enrollment Status:  Full-time  Part-time  Freshman  Sophomore  Junior  Senior  Graduate

Cell Phone: \_\_\_\_\_ Home Phone: \_\_\_\_\_ Email: \_\_\_\_\_

Permanent Address: \_\_\_\_\_

**PREVIOUS RELEVANT CURRICULAR EXPERIENCES**

Please list any university-level coursework completed either at SCSU or another institution in Public Health or related field:


Passport:

- I have a U.S. Passport that is valid for at least 6 months after departure date. Enter expiration date here: \_\_\_\_\_.
- I have applied for a U.S. Passport.
- I have a valid Passport from another country (specify \_\_\_\_\_).

**COURSE INFORMATION**

**COURSES TO BE TAKEN IN ITALY (Select ONE)**

Students are required to enroll in at least one of the courses. Please contact the trip leader with any questions regarding course selection. **No prior Italian language study is required to participate on this trip. The course will be delivered in English.**

**Required (circle one):**

**PCH 490 (for undergraduate students) Health Studies Abroad**

**PCH 570 (for graduate students) Health Studies Abroad**

**REFERENCE:**

Please list one (1) reference that the Program Director may contact. This person must be either a professor or previous or current employer. **In addition, this person must also submit a letter of recommendation to the Office of International Education.**

Name: \_\_\_\_\_ Phone: \_\_\_\_\_

Email: \_\_\_\_\_ Relationship: \_\_\_\_\_

## APPLICATION ESSAY INSTRUCTIONS

All applications for the Paris program **must include an essay and an unofficial transcript.**

The essay should be 300-500 words answering the following prompt:

How will participating in the Rome Program benefit your education and career goals, and what, specifically, will you contribute to the trip? Some points to consider: how do you see yourself fitting into a big group? What are your personal strengths and weaknesses? What are your biggest concerns about participating in this program, and what are you most looking forward to?

A limited number of scholarships are available for participants in the Italy program. To be eligible for a scholarship, an applicant must be a matriculated full-time student during the Spring 2024 semester **and** submit a completed application, including the essay.

### PROGRAM FEE:

**Program Fee: \$3,950.00**

**Deposit: \$1,800.00**

**Second Payment: \$1,150.00**

**Final Payment: \$1,000.00**

**Deadline to apply: February 15**

**Due: with application**

**Due: March 15**

**Due: May 1**

Program Fee Includes:

- Airfare, transportation to/from the airport, lodging, transportation within Italy, day trips, entrance to sponsored activities, and CISI insurance (a stand-alone insurance policy that provides comprehensive medical coverage internationally and meets the University's minimum requirements for emergency medical evacuation and repatriation coverage required for all students studying abroad).

### Program Fee **DOES NOT** Include:

- **SCSU's tuition and summer registration fee (Undergraduate Students: 3 cr.- \$1,986.00 / Graduate Students: 3 cr. - \$2,514.00), most meals, personal expenses, books, laundry, snacks, medical and living expenses, or any additional expenses that alter the itinerary or arrangements.**

*For eligible students, financial aid can be applied to the overall cost of the program. For information regarding financial aid, please contact The Office of Financial Aid at (203) 392-5222 or [financialaid@southernct.edu](mailto:financialaid@southernct.edu).*

### STUDENT BUDGET

To ensure that you have thoroughly considered the financial obligations you will incur by registering for this course abroad, please complete the worksheet below:

Program Fee: \$ \_\_\_\_\_

\*Tuition & Fees: \$ \_\_\_\_\_

Personal Costs: \$ \_\_\_\_\_ (**meals**, laundry, souvenirs, free time, etc.)

**Total Cost:** \$ \_\_\_\_\_

\*Please note: all students participating in the SCSU Summer Course Abroad to Italy are **required** to enroll in three (3) credits as directed by the trip leader. Students should register for the courses via their MySCSU account and submit all payments directly to Students Accounts. The OIE will not accept any payments for tuition expenses.

Please indicate how you plan to fund your course abroad experience given the costs listed above:

- Personal Savings: \$ \_\_\_\_\_
- Student Loan: \$ \_\_\_\_\_
- Credit Card: \$ \_\_\_\_\_
- Family Contribution: \$ \_\_\_\_\_
- Other \_\_\_\_\_: \$ \_\_\_\_\_

**Total Funds Available:** \$ \_\_\_\_\_  
(Must be equal to or greater than the "Total Cost" on page 3)

### **ENROLLMENT VERIFICATION ACKNOWLEDGEMENT**

**If accepted for enrollment in a Summer Abroad Program, the student is responsible for registering in the related courses and paying associated SCSU tuition and fees for at least the minimum number of credits required by the program.** Payment for tuition and fees must be made through the Office of the Bursar or Banner Web. By signing, the student assumes responsibility for managing his or her finances to account for payment of tuition and fees in addition to the Program Cost (detailed in both the brochure and the application).

**Student Signature:** \_\_\_\_\_

**Date:** \_\_\_\_\_

### **MANDATORY HEALTH AND SAFETY AGREEMENT SESSION**

In accordance with SCSU-OIE policy, all Study Abroad Participants are required to participate in a Mandatory Health and Safety Agreement Session prior to departure. Sessions will cover all insurance, health, risk, and liability issues associated with Education Abroad. The H&S Session will take between 30-60 minutes and encompass all aspects of the Health and Safety Agreement process, including Medical Self-Assessment. Students who do not complete the Health and Safety Agreement process will not be permitted to travel.

**Students will need to register for one Student Health and Safety Agreement session specific to their program (Italy). All sessions will take place at least 30 days prior to departure.**

### **OFFICE OF INTERNATIONAL EDUCATION CANCELLATION POLICY**

Currently, all courses abroad for the academic year are expected to operate. Southern Connecticut State University's Office of International Education (SCSU-OIE) will monitor world events and make any change to this decision on an individual course basis any time between now and the departure dates.

If Southern Connecticut State University cancels an off-campus course, students will be refunded their deposits and all monies the university is *able* to recover from program providers. The SCSU-OIE office will negotiate with providers for the refunds. Although the SCSU-OIE office will negotiate with providers for refunds, the university cannot guarantee that all monies will be returned.

If a student withdraws from an off-campus course at any time between now and the departure date, the student will forfeit his/her deposit but will be refunded all other recoverable amounts. In the event the price of the trip rises more than 20%, the student may withdraw and receive both recoverable funds and deposit.

Students who must cancel their participation in a course abroad program must do so in writing to Dr. Erin Heidkamp, Director of the Office of International Education.

The Office of International Education will work to delay payment to providers on costs for course abroad programs as long as possible and request clearly-stated refund policies from all providers for all programs prior to payments. Students who wish to purchase cancellation insurance should contact their insurance provider.

If Southern Connecticut State University cancels an off-campus course, the staff of SCSU-OIE will work with individual course abroad faculty members in adapting their course, when possible, for the Southern Connecticut State University campus. This is understood to be an emergency procedure in place as a result of unusual or unforeseen world events. If an off-campus course cannot be adapted to the on-campus setting, the faculty member will work to develop an alternative on-campus course for the students enrolled. If this is possible, efforts will be made to enroll students in existing on-campus courses.

I understand the material provided above regarding SCSU's International Programs Cancellation Policy, program costs, and dates. I also understand the faculty-led program deposit refund policy described on page 1 of this application.

**Student Name (*print clearly*):** \_\_\_\_\_ **Student ID:** \_\_\_\_\_

**Student Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**“AGREEMENT: “I certify that the information submitted on this application is correct. I agree to be subject to the academic and financial policies of SCSU. I am in good academic and disciplinary standing at my home college/university and agree to notify SCSU if my status changes. I have read the SCSU Summer Program in Italy brochure, understand the policies therein, and realize that they are binding.”**

**“I consent to allowing my photograph to be used in promotional material for the SCSU Summer Program in Rome in the future.”**

**Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_