

## Degree Works: Advisor Guide

Degree works is used to review a student's degree evaluation for their current program or to run a 'What If' scenario for a different program. The degree evaluation will display current progress, outstanding requirements, and upcoming course schedule availability to assist with planning.

### Open Degree Works

- Login at <http://login.southernct.edu>
- Click Banner Web App
- Click Student Services
- Go to Student Records
- Select Degree Evaluation

### Review Degree Evaluation

The degree evaluation will populate with any current or future program information.

#### Southern CT State University Degree Evaluation

Student View A000BQEn as of 06/03/2019 at 12:58			
ID		School	School of Arts & Sciences
Student		Program	BA-Interdisciplinary Studies
Catalog Term	Fall 2017	Concentration(s)	Psychology School Health Education
Overall SCSU GPA	2.94	Minor(s)	
Advisor		Registration Hold(s)	
Initial Transfer Credits	067.0	Applied for Graduation	



### Key Information

Other key information has been included on the degree evaluation as well:

- Initial Transfer Credits: credits completed prior to attending Southern CT State University
- Registration Hold(s): Notations on a student's account that would prevent them from registering. Students can view holds within their Banner Web account.
- Applied for Graduation: Indicates the term in which a student has applied to graduate from their program.
- Estimated Progress Bar: The percentage of student's completed and in-progress requirements. *Please note this is an estimation.*

## Dual Majors

Students may earn a dual major (two B.A. major areas of study or two B.S. major areas of study), in which case both major blocks and requirements will appear on the degree evaluation.

## Dual Degree

Students may earn a dual degree (one B.A. major area and one B.S. major area of study), in which case a student will have a separate degree evaluation for each degree. The dropdown under 'Degree' allows a user to toggle between degree evaluations.



The screenshot shows a user interface for Degree Works. It features a header with 'Student ID', 'Name', 'Degree', and 'Class'. Below 'Student ID' is an empty text box. Below 'Name' is a dropdown menu with a downward arrow. Below 'Degree' is a dropdown menu with 'BS' and 'BA' options, where 'BS' is currently selected and both are circled in orange. Below 'Class' is a text box containing 'Senior'. At the bottom, there are buttons for 'Worksheets' and 'Plans'.

## Change of Major

Students may also change programs mid-semester. Degree Works will display the current program and the future program. The dropdown under 'Degree' allows a user to toggle between degree evaluations.



This screenshot is identical to the one above, showing the 'Degree' dropdown menu with 'BS' and 'BA' options circled in orange. The 'Student ID', 'Name', and 'Class' fields are also visible.

## Print/Save Degree Evaluation

To print or save the degree evaluation as a pdf, select Print View.

[Print View](#)

## Processing a 'What If'

- Click the 'What-If' link
- Select Catalog Term
- Enter Program, Major, Concentration, Minor as applicable
- Click 'Process What-If' to generate the evaluation

Format: Student View Process What-If Print View  Include in-progress classes  Include preregistered classes

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**Select your primary area of study**

<b>Catalog Term</b>	<span style="border: 1px solid gray; padding: 2px;">Fall 2019</span>	<b>Major</b>	<span style="border: 1px solid gray; padding: 2px;">Chemistry</span>
<b>Program</b>	<span style="border: 1px solid gray; padding: 2px;">BA-Chemistry</span>	<b>Concentration</b>	<span style="border: 1px solid gray; padding: 2px;">Chemistry (General)</span>
<b>Level</b>	<span style="border: 1px solid gray; padding: 2px;">Undergraduate</span>	<b>Minor</b>	<span style="border: 1px solid gray; padding: 2px;">(pick a Minor)</span>
<b>Degree</b>	<span style="border: 1px solid gray; padding: 2px;">Bachelor of Arts</span>		

## Additional areas of study

Students and advisors can process a 'What If' for a dual degree, major, or for multiple concentration or minors by utilizing the 'additional areas of study' fields.

- Select 'additional area of study' program
- Select 'additional area of study' concentration/minor
- Click Add

*Note: repeat as necessary to add more than one additional area of study*

**Select your primary area of study**

<b>Catalog Term</b>	<span style="border: 1px solid gray; padding: 2px;">Fall 2019</span>	<b>Major</b>	<span style="border: 1px solid gray; padding: 2px;">Interdisciplinary Studies</span>
<b>Program</b>	<span style="border: 1px solid gray; padding: 2px;">BS-Interdisciplinary Studies</span>	<b>Concentration</b>	<span style="border: 1px solid gray; padding: 2px;">Accounting</span>
<b>Level</b>	<span style="border: 1px solid gray; padding: 2px;">Undergraduate</span>	<b>Minor</b>	<span style="border: 1px solid gray; padding: 2px;">(pick a Minor)</span>
<b>Degree</b>	<span style="border: 1px solid gray; padding: 2px;">Bachelor of Science</span>		

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**Select your additional areas of study**

<b>Major</b>	<span style="border: 1px solid gray; padding: 2px;">Interdisciplinary Studies</span>	<span style="background-color: yellow; padding: 5px;">Add</span>	<div style="text-align: center; font-size: small; margin-bottom: 5px;">Chosen Areas of study</div>
<b>Concentration</b>	<span style="border: 1px solid gray; padding: 2px;">Data Science</span>		
<b>Minor</b>	<span style="border: 1px solid gray; padding: 2px;">(pick a Minor)</span>		
			<span style="background-color: yellow; padding: 5px;">Remove</span>

- 'Process What-if' Button to load the degree evaluation
- Click 'Print View' for pdf version

# Degree Works: Advisor Guide

## Review Course Schedules

The degree evaluation displays outstanding requirements with courselink. Click on the course to review the upcoming schedule to assist with registration planning.

**Concentration in Accounting** Credits Required: 18 Credits : 0

- Minimum Credits** Still Needed: 18 credits are required. You currently have 0; you still need 18 more credits.
- Minimum GPA of 2.0 in the Concentration** Still Needed: Your Concentration GPA is 0.00; a GPA of 2.0 is required

Your concentration GPA is 0.00

- Principles of Financial Accounting** Still Needed: 1 Class in ACC 200
- Accounting Electives** Still Needed: 15 Credits in ACC @

Electives	
BIO 110	Human Biology
EDU 106	New Literacies
EDU 200	Teachers, Scho
EDU 305	Beginning Read

https://dw-prod.ec.southernct.edu/ - Course Information - Internet Explorer

Term	Course ID	Credits	Course Name	Days	Time
Fall 2019	10929 01	25 (out of 30)	Princ of Financial Accounting	Tu Th	9:05 a.m. - 10:20 a.m.
	10930 02	0 (out of 30)	Princ of Financial Accounting	Tu Th	12:25 p.m. - 1:40p.m.
	10931 03	18 (out of 30)	Princ of Financial Accounting	Tu	5:00p.m. - 7:30p.m.
	10932 80	12 (out of 30)	Princ of Financial Accounting	M W	10:10 a.m. - 11:00 a.m.
	10933 04	26 (out of 30)	Princ of Financial Accounting	M W	7:35p.m. - 8:50p.m.
	10934 05	16 (out of 30)	Princ of Financial Accounting	M W	2:00p.m. - 3:15p.m.