**GSAC Resources Helpful Links Page updated 6/4/21**

Dear SCSU Graduate Students,

While this is not an exhaustive list, here are some “Quick Links” to departments, services and resources on campus that are available to all SCSU graduate students!

**Career Advisement**

**SCSU Career and Professional Development Center**provides assistance with resume design, cover letters and job searches, and offers comprehensive career resources for all students.  A range of programs enables students to explore, define, prepare for and realize their career objectives. Call the Center at (203) 392-6536, stop by the Center in Buley Library 3rd floor, or visit <https://www.southernct.edu/student-life/career-services>

**Student Employment:**  **On-campus student employment and off campus positions are listed in JOBs:** <https://inside.southernct.edu/careers/jobss>The Career and Professional Development Centerrecommends students make an appointment with a career counselor to ensure that their résumés and credentials are in order before applying for positions (203) 392-6536

<https://inside.southernct.edu/careers/students>

**Graduate Internship positions:** The Student Affairs Graduate Internship positions prepare students for a wide range of career opportunities in student services at the postsecondary level. This program provides students with the opportunity to develop first-hand knowledge of student affairs professions and gain hands on experience in many areas with the Division of Student Affairs. For requirements, available positions, application dates and compensation:  <http://www.southernct.edu/student-life/office-of-student-affairs/graduate-intern.html>

**Health and Wellness**

**Student Health Services** plays an essential role in the health and well-being of students by providing cost-effective quality health care, health teaching and encouraging and promoting responsible health habits. <https://inside.southernct.edu/health-services> For information on safe sex and contraceptives, pregnancy tests and urinalysis, and for a list of medical care, laboratory and diagnostic services, medications and medical supplies available through Student Health Services, please visit: <https://inside.southernct.edu/health-services/services>

**The Wellness Center** provides information on topics including sexual health, tobacco use, nutrition, drugs and alcohol, sleep and stress. The staff facilitates health promotion activities for the campus community, including educational sessions, special events, outreach in residence halls and classrooms, and other programs. (203) 392-6526

**Counseling:** SCSU Counseling Services offers a wide variety of resources to help students adjust to life on campus, providing psychological support as students pursue academic and personal goals and enhance the quality of their educational experience. You can call to set up at appointment for an initial consultation (203) 392- 5475. <https://www.southernct.edu/counseling-services/>

**The Fitness Center**, located in the Adanti Student Center, offers a place for students to improve or maintain their physical health and fitness level. With purchase of a membership, students can use a wide variety of equipment and participate in group fitness classes.

(203) 392-8971 <https://stuaff.southernct.edu/fitness/>

**Campus Safety**

**University Police**

The SCSU Police Department of 27 officers provides police services to the university population of approximately 13,000 faculty, staff and students. It operates 24 hours a day, seven days a week and can be contacted by calling (203) 392-5375. The Police Department is located in Granoff Hall on the residential life side of campus. <https://inside.southernct.edu/university-police>

**Campus Watch Police Escort Service**: University Police offers an on-campus escort service 24 hours a day for your safety. Simply call the University Police Department at (203) 392-5375, state your name, location, and destination, and, as long as your route is on university property, an officer or a student campus watch assistant will accompany you.

**Student Conduct and Civic Responsibility Office** is responsible for ensuring a fair, just and impartial conduct process for students charged with violating the Student Code of Conduct, with a goal of providing education and resources to achieve respect, civility and integrity for all members of the university community. (203) 392-6188 <https://inside.southernct.edu/student-conduct>

**Violence Prevention, Victim Advocacy and Support Center** (VPAS) is committed to helping to create a campus community of respect and safety by providing violence prevention education, victim advocacy and support services. Services, information and referrals are available to students of all gender identities. (203) 392-6946 <https://www.southernct.edu/vpas/>

**Food Service, Housing, Commuting, Parking and Transportation**

**On-Campus Dining and Food Service:** SCSU’s Food Services are provided by Sodexo. There are several dining locations for students, faculty and staff spread across the university campus. There also are a range of meal plans tailored for all different schedules and life styles. <https://hootloot.southernct.edu/benefits/mealplans.php>. For more information visit: <https://www.southernct.edu/student-life/dining>

**On-Campus Food Pantry:** The university understands that a number of students may have some trouble buying the food that is necessary for them to eat in a healthy manner during the school year, while still paying for tuition, gas, books and other expenses associated with higher education. To assist these students, an on-campus food pantry for students has been established in the back of the Wintergreen Building. Students make an appointment by logging onto MySCSU > Navigate > Dean of Students – Wintergreen 141. Please call (203) 392-8191 or email foodpantry@southernct.edu if you have any problem making an appointment through Navigate.

**Mobile Food Pantry:** The university understands that a number of students may have some trouble buying the food that is necessary for them to eat in a healthy manner during the school year, while still paying for tuition, gas, books and other expenses associated with higher education. To assist these students, an on-campus Mobile Food Pantry visits our campus once a month. To make an appointment or for more information, email: foodpantry@southernct.edu

**Housing:** Are you looking for on-campus housing? Graduate students are warmly welcome to live on campus with other graduate students! Visit our website and contact us for more information at Residence Life On-Campus Housing: <https://inside.southernct.edu/residence-life>

**Commuter Student Services** offers special programs and services for commuter students. You can find a variety of resources to help you as a commuter student as you navigate your way through university life.  This site will be updated regularly with events, activities and services provided to our commuter students.  This information includes train and bus schedules, frequently asked questions, parking and meal plan information and tips from some of our most seasoned and involved commuter student leaders. (203) 392-5782 <https://inside.southernct.edu/commuters>

### **Registering a Vehicle \ On-Campus Parking**: Graduate students can park at Lot #1, behind the Fitch Street Garage between 7 a.m.-11 p.m. and in Lots #5, #12 and #12B between 4:30 p.m. and 11:00 p.m., and all day at Wintergreen and West Campus Garages. Graduate students are prohibited from using SCSU parking facilities behind Davis Hall / Clinic only.  <https://inside.southernct.edu/safety/parking>

**Shuttle Bus Service**: Getting around campus is easy when you use the SCSU Shuttle System, supervised by University Police. It operates on a fixed route schedule throughout the campus and surrounding community, including to the Union Train Station in New Haven. Currently, there are five shuttle routes that service the 10 enclosed bus stops located throughout the campus. If you have any shuttle questions or concerns, please contact us at (203) 281-5470. <https://inside.southernct.edu/shuttle-services>

On-campus shuttle service is available Monday-Friday. After hours, students may utilize the

[**Late Night Owl Service**](https://www.southernct.edu/residencelife/services/late-night-owl-watch.html)**,** which provides walking escorts to students, faculty and staff. The number to call is (203) 392-6367. For the full Shuttle Bus Service schedule, please visit: <https://www.southernct.edu/student-life/safety/shuttle-services/>

**Finances/Financial Aid**

Grants, loans, scholarships and even financial advice for paying for college are available to graduate students! Please check out the links below for information.

**Grants for graduate students**: Grants are given to matriculated students on the basis of demonstrated financial need. The range for full-time graduate students is $200 - $3000 and the range for part-time graduate students is $200 - $1500 per academic year. <http://southernct.edu/financialaid/grants.html>

**Loans for graduate and doctoral students:** To be considered for a federal student loan, graduate students must complete the [Free Application for Federal Student Aid (FAFSA)](https://fafsa.ed.gov/): <https://studentaid.gov/h/apply-for-aid/fafsa> for the appropriate academic year and meet eligibility requirements. <http://southernct.edu/financialaid/loans-graduates.html>

**SCSU Foundation Scholarships:** Through the generosity of alumni, parents, and friends of the University, the SCSU Foundation manages over 300 scholarships that are available to both undergraduate and graduate students. A graduate student must be enrolled in 9 SCSU credits to apply. You will be automatically matched to any scholarship whose criteria you meet. A selection team will review all qualified applicants. An email will be sent to you when the selection of recipients is finalized prior to July 15 each academic year. <https://inside.southernct.edu/foundation-scholarships>

**Financial Aid Office:** For advice, application forms, important deadline dates and general information, graduate students can contact this office at (203) 392-5222. [http:/southernct.edu/financialaid/](http://southernct.edu/financialaid/)

**How to Apply for Financial Aid:** <https://inside.southernct.edu/onestop/financial-aid/the-financial-aid-process>

**Student Financial Literacy and Advising Office**: Need help figuring out how to pay for your education? This office makes financial literacy a priority by helping students figure out a plan to pay for their college expenses.  Students can learn payment plan options as well as financial aid and scholarship opportunities through one-on-one advising, presentations and resources. Call for an appointment (203) 392- 8862. <https://inside.southernct.edu/financial-advising>

**Graduate Student Tuition and Fees** the Board of Trustees for the Southern Connecticut State University determines our fees. We list the tuition and fees to help you estimate your costs, but the actual fee schedule may be higher or lower. <https://inside.southernct.edu/onestop/bill-payment/tuition-fees>

**Student Accounts Office:** This office is primarily responsible for student billing, payment, refund, and veteran enrollment certification processing.  Students and authorized users may log in to complete most services online or contact the office for further assistance to view bills, make payments, print 1098-T tax statements, set up payment plans, sign up for direct deposit, and grant account access to parents/third parties. (203)392-6140. <http://southernct.edu/studentaccounts/>

**Child Care Partial Reimbursement Program,** sponsored by the Division of Student Affairs, offers a limited number of modest subsidies in the fall and spring semesters to help students who are also parents of young children and who are struggling financially due to child care/babysitting expenses. The reimbursements are awarded to those students who meet all of the eligibility requirements with priority based on financial need. For the eligibility criteria and the online application form, please visit: <https://www.southernct.edu/student-life/office-of-student-affairs/child_care_partial_reimbursement.html>

**Hoot Loot Card** The University Card Office is responsible for issuing SCSU Hoot Loot ID cards, the university's official multi-purpose identification card, required for all students, faculty, and staff. In addition to being an ID, the card also provides building access, serves as a library card, and functions as a student meal card. The University Card Office administers the optional Hoot Loot campus debit account associated with the ID card. Faculty, staff, and students can deposit money onto the Hoot Loot card and make purchases at various locations on and off campus. (203) 392-7077 <https://hootloot.southernct.edu/>

**Academic Information and Support**

**Center for Academic Success and Accessibility Services** located in Buley Library Room 303 offers various forms of academic support, Peer Academic Leaders (PALS), Tutoring (course based and writing), and Peer-Led Study Groups. It also provides services that promote educational equity for students with disabilities to ensure their full participation at SCSU. Assistance includes arranging appropriate accommodations and auxiliary aids necessary for students with disabilities to pursue their academic careers. The CASAS serves all students who provide current documentation of a disability that substantially impacts them in an educational setting. For more information:<https://inside.southernct.edu/casas>(203) 392-6828; Fax: (203) 392-6829; TTY: (203) 392-6131; e-mail: casas@southernct.edu

**Barnes and Noble University Bookstore** carries course textbooks, general topics books, academic supplies, artsupplies, clothing, magazines, toiletriesand greeting cards. (203) 392-5270 <https://inside.southernct.edu/student-center/bookstore>

**Buley Library:** The Hilton C. Buley Library serves the many academic and research needs of the Southern community. The library maintains over 100 databases and electronic collections, and houses over half a million items including books, serials and serial back files, microforms, maps, government documents, rare books, video media, and more. The five floor facility is also home to two computer labs, the Learning Resources Center, Information Technology offices, the Department of Information and Library Science, one library instruction classroom, and quiet rooms available for individual or group study. More than a dozen Reference Librarians specialize in one or more areas of study, and are available by appointment for class instruction or private consultations. (203) 392-5750  <http://www.southernct.edu/academics/buley-library.html>

**The Center for Educational and Assistive Technology (CEAT)** helps students with disabilities gain access to the same technology other students use to achieve their educational goals, and trains them to use adaptive hardware and software. (203) 392-5799 <https://inside.southernct.edu/ceat>

**Registrar’s Office** is responsible for course scheduling, registration and maintenance of official academic records to support current and former students. Many services may be completed online in Banner Web or you may contact our office directly for further assistance with:

• Applications for in-state residency

• Registration services

• Enrollment and degree verification

• Changes to enrollment status

• Degree audit, awards, and diploma services

• Academic policies and procedures

• Transcript requests

• Transfer credit approvals for continuing students

 Visit <https://inside.southernct.edu/onestop/contact> or call (203)392-5301.

**Graduate Programs for International Students: The International Students Office** helps international students with campus details, from admissions and registration to housing and transportation. It also assists with federal forms and regulations that are a part of international study. (203) 392-6947 <https://inside.southernct.edu/international>

**Graduate Student Research:** Contact the School of Graduate and Professional Studies for information: <https://www.southernct.edu/grad>

**IT: Information Technology Quick Links**: If you need help figuring out or accessing:

* [MYSCSU](http://login.southernct.edu/)
* [BLACKBOARD LEARN](https://login.southernct.edu/)
* [OFFICE 365](http://outlook.office.com/)
* [REMOTE VPN](https://remote.southernct.edu/)
* [BANNER SPROD](http://www.southernct.edu/about/technology/quicklinks.html)
* [SCSU IT FACEBOOK](http://www.facebook.com/pages/SCSU-Office-of-Information-Technology/100208250089)
* [SCSU IT TWITTER](http://twitter.com/#!/SCSU_IT)
* [IT WORK ORDER SYSTEM](http://helpdesk.southernct.edu/)
* [PASSWORD SELF-SERVICE](https://login.southernct.edu/passwordreset#/enteruser)

then visit <https://inside.southernct.edu/information-technology> or call (203) 392-5123.

**Satisfactory Academic Policy (SAP) Standards** are composed of two measures: qualitative (GPA) and quantitative (earned credits completion rate):

 **Grade Point Average** (Qualitative) Undergraduate students are expected to maintain a cumulative grade point average of at least 2.0 at SCSU and graduate students are expected to maintain a cumulative grade point average of at least 3.0.

**Credit Completion Rate** (Quantitative): Undergraduate and graduate students are expected to successfully complete at least 67% of the credits attempted at SCSU from the previous academic year or the last academic year attended.  Failed courses (F), audited courses (Z), courses which the student never attended (N), Incompletes (I), withdrawals (W, WF, and WP), course repetitions, non-credit remedial courses and grades not reported by a professor (R) will be included in this assessment.  Transfer credits will be counted as attempted and earned credits in the calculation for determining SAP.  <http://www.southernct.edu/financialaid/academic-progress.html> For the graduate student SAP appeal form: <https://www.southernct.edu/sites/default/files/a/inside-southern/onestop/financial-aid/2019/sap-form-and-academic-plan.pdf> Submit it to SAP-Grad@southernct.edu

**Student Affairs Offices and Services**

**Student Affairs/Dean of Students Office and Services**

The Dean of Students Office assists the Vice President for Student Affairs with projects and initiatives designed to enhance student success. It also serves as a sounding board for student ideas, needs and issues and provides advisement to committees and major student governing groups and helps students navigate university policies and procedures. (203) 392-5556 deanofstudents@southernct.edu

**The Vice President for Student Affairs** oversees Residence Life; Athletics; Academic Success Center; Adanti Student Center; Orientation, Transition and Family Engagement; Veterans and Military Affairs; University Access Programs, Sexuality and Gender Equality Center (SAGE); Multicultural Center; Academic Advising and Career and Professional Development Office.

**The Associate Vice President/Dean of Students** oversees the Disability Resource Center; Counseling Services; Student Health Services; Wellness; Violence Prevention, Victim Advocacy and Support Center; Graduate Intern Program; Graduate Student Affairs; Lyman Center for the Performing Arts, Office of Student Involvement and Leadership Development, University Food Pantry; and Office of Student Conduct and Civic Responsibility.

**Special Programming Offices and Organizations**

**Multicultural Center** serves as a resource for the university in promoting an awareness and appreciation of cultural diversity. It sponsors educational programs, art exhibitions, film series, lectures and conferences and houses a book and video library. (203) 392-5888 <https://inside.southernct.edu/multicultural-center>

**Multicultural & Interfaith Student Organizations** include Black Student Union, Campus Crusade for Christ, Caribbean Student Association, SCSU Chinese Club, Hillel Jewish Student Organization, Intervarsity Southern Christian Fellowship, [LGBTQIA Prism](https://owlconnect.southernct.edu/organization/lgbtprism),, Multicultural Leadership Council, Muslim Student Association,, National Association for the Advancement of Colored People (NAACP), Newman Society Catholic Mass is held Sundays at 5pm in the Student Center), Organization of Latin American Students (OLAS), Sisters in School Together Achieving Success (SISTAS), Steppin' Up Drill Team. (203) 392-5888 <https://inside.southernct.edu/multicultural-center/organizations>

**Sexuality and Gender Equality (SAGE) Center** offers a positive academic, cultural and social environment for all people of sexual and gender diversities including lesbian, gay, bisexual,transgender, intersex, queer, questioningand allies. (203) 392-8989

<http://www.southernct.edu/student-life/support/lgbt/index.html>

**Student Involvement and Leadership Development Life Office** oversees over 100+ clubs and organizations, community service programs, student councils, programming board, governing organizations, club sports, and special events such as Week of Welcome, Spring Week and Earth Day. All organizations are run by students with the advisement of an administrator or faculty member. (203) 392-5782 <https://inside.southernct.edu/student-involvement>

**The Interfaith Office** nourishes opportunities on campus for the spiritual and religious growth and faith formation for students, faculty, and staff. The Interfaith Office recognizes the many faith traditions represented on campus and seeks to provide hospitality to all. There is a meditation room on the second floor of the Student Center. For more information visit the main office in Adanti Student Center 325 or call (203) 392-5888. <https://inside.southernct.edu/multicultural-center/organizations>

**Sustainability Office**: SCSU is part of [coalition of colleges and universities](http://secondnature.org/2016/04/27/charter-signatories/) across the United States and internationally that have formally committed to [climate leadership](https://www.southernct.edu/sustainability/Climate_Committment.pdf), net-carbon neutrality by 2050, and actively engaging campus and surrounding communities in climate resilience and adaptation. Nationally recognized by the Princeton Review and Sierra Magazine since 2014 for campus greening, SCSU has lowered its carbon footprint 12% below the 2008 benchmark year for emissions caused by heating, cooling, and powering campus facilities, and for fueling the campus fleet. For information about its programs and events, contact ( 203) 392-7135 or (203)392-6931 <https://inside.southernct.edu/sustainability>

**Veterans Center** provides veterans, National Guard, Reservists and dependents with counsel, academic and career advisement, and assistance with the GI Bill and the Veterans and National Guard Tuition Waivers. Located in Engleman Hall Room A 014, the **Veterans Center is** a great place to meet other veterans, socialize, network and share military experiences The Center includes a separate computer lab with printing. The Veterans Association holds its meetings at the Center and sponsors a ‘Veterans Tutoring Veterans’ program and academic coaching programs. (203) 392-6822 <https://inside.southernct.edu/veterans-services>