



## **Violence Prevention, Victim Advocacy and Support (VPAS) Center**

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### **Graduate Intern**

#### **Position Responsibilities**

- Work closely with coordinator in developing and planning specific programs cosponsored with student groups, campus departments and community agencies.
- Assist in student educational programming outreach efforts of the VPAS Center. Outreach efforts include making presentations, facilitating group discussions, etc.
- Assist in the maintenance and ordering of VPAS Center resource materials.
- Work with students who contact the Center seeking information and resources for class, research projects, etc.
- Responsible for coordinating the promotion of the VPAS Center outreach efforts.
- Assist in overseeing the VPAS Center web page and other social media platforms.
- May attend meetings, educational presentations, special events, workshops and conferences on behalf of the VPAS Center.
- Participate in the daily tasks, including overseeing student workers and volunteers, in the VPAS Center under the direction of the coordinator.
- This is an 10-month position.