

SAGE Center

Graduate Intern

The Graduate Intern for the SAGE Center reports to the Coordinator and will work to create a positive academic, cultural, and social environment where the LGBTQ+ community at Southern can learn, grow, and thrive. The Graduate Intern will help to cultivate inclusion through social and educational programming, advocacy, and support. This is a 10-month position.

Position Responsibilities

- Develop and execute programs that support and strengthen the mission and values of the SAGE Center.
- Develop and execute programs with other academic departments, student organizations, and campus offices under the direction of and in consultation with the Coordinator for the SAGE Center.
- Assist with the general daily operation of the SAGE Center. ☐ Assist in the planning and promotion of large-scale events.
- Assist in the development of student leadership opportunities within the LGBTQ+ community.
- Assist Prism in the planning and implementation of educational programs and activities and special events designed to affirm and empower the LGBTQ+ campus community.
- Research current trends and best practices related to LGBTQ+ student support.
- Inform the University and wider communities of the program and activities of the SAGE Center.
- Assist in the selection, training, and supervision of student workers.
- Meet periodically with a University-wide advisory board comprised of students, faculty and staff to discuss LGBTQ+ issues.
- Perform other duties assigned.

Qualifications

- Team player, energetic, computer-oriented, quick learner, people person, organizational skills, attention to detail, multi-tasker, trainer.
- Bachelor Degree and pursuit of master's degree required: experience designing LGBTQ+ programming and working with a diverse population preferred; knowledge of current issues of multiculturalism, diversity, and race and ethnic group relations necessary; some supervisory skills and experience strongly recommended and preferred.