Department of Curriculum and Learning  
Undergraduate Application Checklist

★ Applications are reviewed twice a year – October 1 and February 1, to be admitted for the following semester.  
★ Your application to your certification program will be completed via Slate. You should receive a link to apply from your program coordinator – if you do not, please contact the Curriculum and Learning office.  
★ The Slate application is one page long, and should not take long to complete, given the rest of the requirements are met. When completing your application, please select the academic program that matches your major on Banner.  
★ Once you submit your Slate application, you will be scheduled for a program interview.  
★ Approximately 3-4 weeks after your interview, you will hear whether you are admitted to the program.

☐ **Basic Skills Test Scores Requirement**  
→ We require PRAXIS Core Reading, Mathematics, and Writing test scores to satisfy the State of Connecticut competency examination requirement or meet the requirements for a waiver. Scores must be from within the last five years.  
→ Candidates who do not achieve a satisfactory Praxis Core score will be required to participate in remediation plans.  
→ Students qualify for a Praxis Core waiver if:  
  o (1) they have an SAT score no less than 530 on the mathematics portion and no less than 540 on the evidence-based reading and writing portion, or  
  o (2) an ACT score of 21 or higher on the reading subtest and no less than a 21 on the mathematics subtest.  
→ You may still be required to complete Praxis Core Writing if you do not have an SAT/ACT essay score.  
→ If you submitted your Praxis Core scores (or SAT/ACT scores if you meet the waiver criteria) to Southern, we should be able to access them in the system.  
→ If we cannot locate your scores, you will be asked to submit your test scores via email  
→ Scores can be accessed by logging into the testing website to find the test & scores. We ask that you save the full free PDF score report to submit instead of taking a picture with your phone, or just taking a screenshot, this way we see the full report with the test ID number for our files.  
→ If you do not have valid Praxis Core scores (or SAT/ACT scores if you meet waiver criteria), then you are not eligible to apply and will have to wait until the following semester's application cycle.

☐ **Admission Essay**  
→ The prompt is as follows:  
  o In a concise and carefully crafted essay, explain why you want to become a teacher and discuss two to three qualities of a good teacher. Provide support for each of these qualities by explaining how they affect student learning.  
→ The essay is a writing sample, so be sure to revise it for spelling and grammar – it will be scored.  
→ Times New Roman or similar, size 12, single spaced, and 2 pages long (approx. 1,000 words)  
→ Your essay will be uploaded as an attachment to your Slate application.

☐ **Transcripts and GPA**  
→ To get into the program, you need a minimum of a 2.7 cumulative GPA at SCSU and including any coursework earned at other colleges/universities  
→ To calculate the cumulative GPA, we will combine your Southern GPA and your transfer GPA(s)  
  o If your Southern GPA is above a 2.7, but your transfer GPA is lower, there is a chance that you may not be accepted into the program from not meeting the requirement of 2.7  
→ If your cumulative GPA is lower than 2.70, you are encouraged to reach out to your Program Coordinator as soon as possible for help with future planning.
**Pre-Requisite Courses:** Before applying, there are four courses that you should have taken and passed
→ MAT 105 (or transfer equivalent) – must have a grade of C- or higher
→ ENG 112/ ENG 120/ HON 150 (or transfer equivalent) – must have a grade of C- or higher
→ EDU 200/206 (or transfer equivalent) – must have a grade of C or higher
→ SED 225/481 (or transfer equivalent) – must have a grade of C or higher

→ You can technically apply to your program while these courses are in progress, but only with permission from your Program Coordinator(s) if you meet the following requirement(s):
  o You have junior status and/or are a transfer student with at least 60+ credits fully completed (not in progress)
  o A final decision will **not** be made on your application until the end of the semester so we can verify that you have completed and passed the course(s) - this means you cannot register for EDU courses until you have received an official acceptance letter after the end of the semester
  o If you do not pass or complete the course(s) by the end of the semester, then you will have to reapply

★★ Program Coordinators
→ Bilingual/Elementary: Dr. Marisa Ferraro ferrarom4@southernct.edu
→ Elementary: Dr. Laura Bower-Phipps bowerl2@southernct.edu
→ Collaborative: Dr. Laura Bower-Phipps bowerl2@southernct.edu
  and/or Dr. Angela Lopez-Velasquez lopezvelasa1@southernct.edu
→ Early Childhood: Dr. Beena Achhpal achhpalb1@southernct.edu

★★ If you are applying for other programs, please contact your coordinator for additional requirements that may need to be uploaded to your Slate application.

**Do you still have application questions?**
Contact the Curriculum and Learning Office @ 203-392-7011
or email Jessica Tingley, University Assistant tingleyj1@southernct.edu