



Department of Social Work

MSW APPLICATION CHECK LIST

MSW Program

- ___ School of Graduate and Professional Studies Application (online)
- ___ MSW Program Application (Embedded in Graduate School Application online)
- ___ Application fee
- ___ **Official** transcripts
 - Transcripts from every college or university where you took a class and received a grade.
 - Official transcripts are sent directly by the institution.
- ___ Personal statement
Please respond specifically to the two prompts
- ___ Current Résumé
- ___ Two (2) recommendation letters (educational and/or professional)
 - Recommendations should be from professors and/or a supervisor or colleague.
 - References must include the **recommendation form** (embedded in the application online) and a **letter** (on letterhead, if possible).
 - You are responsible to provide the recommendation **form** to each referee.

Advanced Standing Program (for qualified BSW graduates) submit the following **additional materials**:

- ___ Advanced Standing Application (Embedded in the University application)
- ___ For students who completed their BSW outside the U.S., documentation from CSWE International Social Work Degree Recognition and Evaluation Services:
<https://www.cswe.org/Centers-Initiatives/Initiatives/International-Degree-Review.aspx>
- ___ Third (3rd) recommendation letter from your BSW faculty advisor or field seminar instructor
- ___ Field evaluation for senior year
(Fall semester evaluation for current BSW students; final evaluation for BSW graduates)

The Southern Connecticut State University Department of Social Work reserves the right to refuse admission and matriculation to an applicant who falsifies information on this application, or who, in the judgment of the School of Graduate and Professional Studies and/or the Department of Social Work does not meet competitive standards for admission to the MSW program.