

Student Workflow Request

Southern Connecticut State University – Biology Department

This form is for students who wish to have an enrolled course count towards their Entry-Level, Upper-Level, or Cognate Requirements (Biodiversity/Ecology/Organismal Biology, Cell/Molecular Biology, Anatomy/Physiology)

You MUST meet with your Major Advisor and have them sign off on this form prior to submitting your request to the Biology Department Chairperson, Dr. Sean Grace (graces2@southernct.edu)

Student ID#: _____ Date: _____

Student First Name: _____ Middle Name: _____ Last Name: _____

Email Address: _____@Southernct.edu Phone #: _____

Major: _____

I would like to change my catalog year to:

Course: _____

I would like this course to count towards the following requirement:

Reason for Workflow Request:

Major Advisor Name: _____

Major Advisor Signature: _____

Requests submitted by the student without Major Advisors signature will be returned, unprocessed for appropriate signature