

Independent Study Application Form - Undergraduate

INSTRUCTIONS: This document is to be filled out by the student in consultation with the project sponsor. Please download the forms completely and **open in Adobe Reader or Acrobat** before filling in the appropriate information wherever there is a redbox. Please save as a .pdf. A hard copy of this complete application must be submitted to the Dean for approval. **Hand-written forms will not be accepted.**

Completed forms are due in the Dean's Office by the first official day of classes.

Course Information

Subject Code:	Proposed for 'W' credit? Yes: No:
Select number of credits requested*: <small>* Three credits are typical. Check with department if requesting more than three.</small>	<i>If <u>yes</u> please download and complete writing credit ("W") justification form.</i>

Semester/Session that you are requesting your independent study

Semester/Session:	Semester Year:
-------------------	----------------

Student Information

Full Name:	Student ID:
SCSU username:	Phone:
Student Status:	

Academic Advisor/Faculty Sponsor Information

Advisor:	Department:
Project Sponsor:	Chairperson:

Signature Section

optional digital signatures

Student: _____	Date: _____
Advisor: _____ <small>Academic Advisor</small>	Date: _____
Sponsor: _____ <small>Project Sponsor</small>	Date: _____
Chairperson: _____ <small>Department Chairperson/Program Director</small>	Date: _____
Dean: _____ <small>Office of the Dean, College of Arts & Science</small>	Date: _____



Independent Study Application Form - Undergraduate

Definition of Project

1. Describe the project. What is the focus? What method of investigation will be used? Please write for a general audience. Inclusion of reference/sources is not required. **(350 word limit)**

2. What is the Project Sponsor's role? Will regular meetings be scheduled for advisement and evaluation? How often? **(50 word limit)**

3a. What will the final product be?

3b. What criteria will be used to assess the final product? **(50 word limit)**

3c. What components and percentages will determine the final grade? **(50 word limit)**